# **OATSIH Services Reporting (OSR) service details** cluster

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# OATSIH Services Reporting (OSR) service details cluster

### Identifying and definitional attributes

Metadata item type: Data Set Specification

METEOR identifier: 683058

**Registration status:** <u>Indigenous</u>, Superseded 07/12/2017

**DSS type:** Data Element Cluster

**Scope:** This cluster is used to describe Office for Aboriginal and Torres Strait

Islander (OATSIH) funded service details such as the certification of questionnaire information, information about service accreditation, information technology use

and governance information.

## Collection and usage attributes

Guide for use: The OATSIH Services Reporting (OSR) is a single questionnaire that incorporates

5 sections:

• Part A: Service Details (all services to answer)

• Part B: Primary Health Care

• Part C: Standalone Substance Use (both residential and non-residential)

• Part D: Bringing Them Home and Link Up Counsellors

• Part E: General Comments (optional).

This data cluster corresponds to **Part A Services Details** section of the questionnaire. All services are required to complete the OATSIH Services Details data set specification. The type of funding received by the service will determine whether the Primary Health Care, Standalone Substance Use, or Bringing them Home and Link Up data set specifications should be completed

#### Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Related metadata Has been superseded by OATSIH Services Reporting (OSR) service details

references: <u>cluster</u>

Indigenous, Superseded 07/12/2017

Implementation in Data Set OATSIH Services Reporting (OSR) details DSS

Specifications: Indigenous, Superseded 07/12/2017

Implementation start date: 01/07/2008 Implementation end date: 30/06/2009

## Metadata items in this Data Set Specification

Seq Metadata item

No.

Obligation Max occurs

1 Person (name)—name title, text X[X(11)] Optional 1

DSS specific information:

This data element is used to obtain the details of the person authorised to certify the information in the questionnaire. The authorised person may be the Chairperson or other nominated authorised person.

## Seq Metadata item Obligation Max No. occurs

2 Person (name)—given name, text X[X(39)]

Mandatory

#### DSS specific information:

This data element is used to obtain the details of the person authorised to certify the information in the questionnaire. The authorised person may be the Chairperson or other nominated authorised person.

3 Person (name)—family name, text X[X(39)]

Mandatory 1

#### DSS specific information:

This data element is used to obtain the details of the person authorised to certify the information in the questionnaire. The authorised person may be the Chairperson or other nominated authorised person.

4 Person—position title, text [X(250)]

Mandatory 1

#### DSS specific information:

This data element is used to obtain the details of the person authorised to certify the information in the questionnaire. The authorised person may be the Chairperson or other nominated authorised person.

5 Record—date of certification by an authorised person, DDMMYYYY

Mandatory 1

#### DSS specific information:

This data element is used to collect the date that the statement on the questionnaire is certified by an authorised person. The authorised person may be the Chairperson or other nominated authorised person.

6 Person—personal signature, text X[X(199)]

Mandatory 1

#### DSS specific information:

This data element is used to capture the signature of the person authorised to certify the information in the questionnaire. The authorised person may be the Chairperson or other nominated authorised person.

7 Service provider organisation—quality accreditation/certification standard indicator, yes/no code N Mandatory 1

8 Service provider organisation—quality accreditation/certification standard type, OATSIH services code N Conditional 3

#### Conditional obligation:

This data element is used when a 'Yes' response is provided for Service provider organisation—quality accreditation/certification standard indicator, yes/no code N.

Seq Metadata item Obligation Max
No. occurs

9 Service provider organisation—quality accreditation/certification standard type, text X[X(199)] Conditional 1

#### DSS specific information:

This data element is used when a response of 'Other' is selected for Service provider organisation—quality accreditation/certification standard type, OATSIH services code N.

10 <u>Service provider organisation—information technology usage indicator, yes/no code</u>

Mandatory 1

11 Service provider organisation—information technology usage type, code N

Conditional 5

#### Conditional obligation:

This data element is used when a 'Yes' response is provided for Service provider organisation—information technology usage indicator, yes/no code N.

12 Address—Uniform Resource Locator, text X[X(1099)]

Conditional 1

#### Conditional obligation:

This data element is used when a 'Service own website' response is provided for Service provider organisation—information technology usage type, code N.

13 <u>Service provider organisation—regular meetings of governing body indicator, yes/no code N</u>

Mandatory 1

#### DSS specific information:

This data element refers to the OATSIH-funded services governing committee or board.

14 <u>Service provider organisation—regular meetings of governing body indicator, text [X(250)]</u>

Conditional 1

#### Conditional obligation:

This data element is used if the respondent provides additional comments about OATSIH-funded services governing body meetings.

15 <u>Service provider organisation—presentation of financial statements to governing body</u> Mandatory 1 <u>indicator, yes/no code N</u>

#### DSS specific information:

This data element refers to the OATSIH-funded services governing committee or board.

# Seq Metadata item Obligation Max No. occurs

16 Service provider organisation—proportion of governing body members that are Aboriginal or Torres Strait Islander people, percentage N[NN]

Mandatory 1

#### DSS specific information:

This data element refers to the OATSIH-funded services governing committee or board.

Note that the supplementary code '999' in the value domain is not used for this data element.

17 <u>Service provider organisation—governing body members training indicator, yes/no code N</u>

Mandatory 1

#### DSS specific information:

This data element refers to the OATSIH-funded services governing committee or board.

Training refers to that received in the reference period.

18 <u>Service provider organisation—governing body members training indicator, text X[X(199)]</u>

Conditional 1

#### Conditional obligation:

This data element is used if the respondent provides additional comments about OATSIH-funded services governing body training for members.

#### DSS specific information:

This data element refers to the OATSIH-funded services governing committee or board.

Training refers to that received in the reference period.