

# OATSIH Services Reporting (OSR) DSS 2009-10

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# OATSIH Services Reporting (OSR) DSS 2009-10

## Identifying and definitional attributes

**Metadata item type:** Data Set Specification

**METEOR identifier:** 664857

**Registration status:** [Indigenous](#), Superseded 07/12/2017

**DSS type:** Data Set Specification (DSS)

**Scope:** The Office for Aboriginal and Torres Strait Islander Health (OATSIH) Services Reporting (OSR) data set specification (DSS) describes service level information from primary health care, standalone substance use and Bringing Them Home and Link Up counselling service providers that received funding from OATSIH for the period 2009–10.

The scope of the OSR aggregate-level data collection is the services, programs and activities undertaken by the service providers; including on the number of clients, episodes of care, and client contacts. The data is used to inform Indigenous health policy, and program development and implementation.

The OSR DSS contains four component data set specifications:

### **OATSIH Services Reporting (OSR) details DSS**

The information in the OATSIH Services Reporting (OSR) details DSS is collected by all OATSIH funded services. It describes administrative details, information about accreditation, information technology use and service provider governance.

### **Aboriginal and Torres Strait Islander primary health-care services DSS**

The Aboriginal and Torres Strait Islander primary health-care services DSS describes information from primary health-care services that received funding from the Australian Government through OATSIH.

### **Aboriginal and Torres Strait Islander standalone substance use services DSS**

The Aboriginal and Torres Strait Islander standalone substance use services DSS describes the provision of treatment and assistance for a range of substance use issues by Aboriginal and Torres Strait Islander standalone substance use services.

### **Bringing them Home/Link Up Counsellors DSS**

The Bringing them Home/Link Up Counsellors DSS describes the counselling services funded by OATSIH to provide counselling to individuals, families and communities affected by past practices regarding the forced removal of children from Aboriginal and Torres Strait Islander families.

## Collection and usage attributes

**Guide for use:** The OATSIH Services Reporting (OSR) details DSS is applicable to all OATSIH-funded health-care services. The type of funding that the service receives from OATSIH determines which of the other data set specifications are relevant.

Many of these services also receive funds from other sources (for example, state or territory governments, or Medicare Benefits Schedule). The data in the OSR collection relate to service staffing and health care delivery from all funding sources.

- Collection methods:** The OSR is a single questionnaire that incorporates 5 sections:
- Part A: Service Details (all services to answer)
  - Part B: Primary Health Care
  - Part C: Standalone Substance Use (both residential and non-residential)
  - Part D: Bringing Them Home and Link Up Counsellors
  - Part E: General Comments (optional).

**Implementation start date:** 01/07/2009

**Implementation end date:** 30/06/2010

## Source and reference attributes

**Submitting organisation:** Australian Institute of Health and Welfare.

**Reference documents:** Australian Institute of Health and Welfare 2011. Aboriginal and Torres Strait Islander health services report 2009-10: OATSIH Services Reporting - key results. Cat. no. IHW 56. Canberra: AIHW. Viewed 30 January 2017 <http://www.aihw.gov.au/publication-detail/?id=10737420224>.

## Relational attributes

**Related metadata references:** Supersedes [OATSIH Services Reporting \(OSR\) DSS 2008-09 Indigenous](#), Superseded 07/12/2017

Has been superseded by [OATSIH Services Reporting \(OSR\) DSS 2010-11 Indigenous](#), Superseded 07/12/2017

## Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
1	<a href="#">OATSIH services reporting (OSR) details DSS</a>	Mandatory	1
1	<a href="#">Service provider organisation contact information cluster</a>	Mandatory	1
1	<a href="#">Person (name)—name title, text X[X(11)]</a>	Optional	1
2	<a href="#">Person (name)—given name, text X[X(39)]</a>	Mandatory	1
3	<a href="#">Person (name)—family name, text X[X(39)]</a>	Mandatory	1
4	<a href="#">Address—telephone number, text X[X(15)]</a>	Mandatory	1

### *DSS specific information:*

This data element is used to collect the landline phone number of the contact person for the OATSIH Services Reporting (OSR) questionnaire.

5	<a href="#">Person—position title, text [X(250)]</a>	Mandatory	1
6	<a href="#">Person (address)—electronic communication address, text [X(250)]</a>	Mandatory	1

### *DSS specific information:*

This data element is used to collect the fax number of the contact person for the OATSIH Services Reporting (OSR) questionnaire.

Seq No.	Metadata item	Obligation	Max occurs
7	<a href="#">Address—electronic communication address, text X[X(1099)]</a>  <i>DSS specific information:</i>  This data element is used to collect the email address of the contact person information for the OATSIH Services Reporting (OSR) questionnaire.	Mandatory	1
8	<a href="#">Address—telephone number, text X[X(15)]</a>  <i>DSS specific information:</i>  This data element is used to collect the mobile phone number of the contact person for the OATSIH Services Reporting (OSR) questionnaire.	Mandatory	1
9	<a href="#">Person—contact officer most convenient contact time, text X[X(199)]</a>	Mandatory	1
2	<a href="#">OATSIH Services Reporting (OSR) service details cluster</a>	Mandatory	1
1	<a href="#">Person (name)—name title, text X[X(11)]</a>  <i>DSS specific information:</i>  This data element is used to obtain the details of the person authorised to certify the information in the questionnaire. The authorised person may be the CEO or other nominated authorised person.	Optional	1
2	<a href="#">Person (name)—given name, text X[X(39)]</a>  <i>DSS specific information:</i>  This data element is used to obtain the details of the person authorised to certify the information in the questionnaire. The authorised person may be the CEO or other nominated authorised person.	Mandatory	1
3	<a href="#">Person (name)—family name, text X[X(39)]</a>  <i>DSS specific information:</i>  This data element is used to obtain the details of the person authorised to certify the information in the questionnaire. The authorised person may be the CEO or other nominated authorised person.	Mandatory	1
4	<a href="#">Person—position title, text X[X(250)]</a>  <i>DSS specific information:</i>  This data element is used to obtain the details of the person authorised to certify the information in the questionnaire. The authorised person may be the CEO or other nominated authorised person.	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
5	<a href="#">Record—date of certification by an authorised person, DDMMYYYY</a>  <b>DSS specific information:</b>  This data element is used to collect the date that the statement on the questionnaire is certified by an authorised person. The authorised person may be the CEO or other nominated authorised person.	Mandatory	1
6	<a href="#">Person—personal signature, text X[X(199)]</a>  <b>DSS specific information:</b>  This data element is to capture the signature of the person authorised to certify the information in the questionnaire. The authorised person may be the CEO or other nominated authorised person.	Mandatory	1
7	<a href="#">Service provider organisation—quality accreditation/certification standard indicator, yes/no code N</a>	Mandatory	1
8	<a href="#">Service provider organisation—quality accreditation/certification standard type, OATSIH services code N</a>  <b>Conditional obligation:</b>  This data element is used when a 'Yes' response is provided for Service provider organisation—quality accreditation/certification standard indicator, yes/no code N.	Conditional	3
9	<a href="#">Service provider organisation—quality accreditation/certification standard type, text X[X(199)]</a>  <b>DSS specific information:</b>  This data element is used when a response of 'Other' is selected for Service provider organisation—quality accreditation/certification standard type, OATSIH services code N.	Conditional	1
10	<a href="#">Service provider organisation—information technology usage indicator, yes/no code N</a>	Mandatory	1
11	<a href="#">Service provider organisation—information technology usage type, code N</a>  <b>Conditional obligation:</b>  This data element is used when a 'Yes' response is provided for Service provider organisation—information technology usage indicator, yes/no code N.	Conditional	5
12	<a href="#">Address—Uniform Resource Locator, text X[X(1099)]</a>  <b>Conditional obligation:</b>  This data element is used when a 'Its own website' response is provided for Service provider organisation—information technology usage type, code N.	Conditional	1

Seq No.	Metadata item	Obligation	Max occurs
13	<p><a href="#">Service provider organisation—regular meetings of governing body indicator, yes/no code N</a></p> <p><b>DSS specific information:</b></p> <p>This data element refers to the OATSIH-funded services governing committee or board.</p>	Mandatory	1
14	<p><a href="#">Service provider organisation—regular meetings of governing body indicator, text [X(250)]</a></p> <p><b>Conditional obligation:</b></p> <p>This data element is used if the respondent provides additional comments about OATSIH-funded services governing body meetings.</p>	Conditional	1
15	<p><a href="#">Service provider organisation—presentation of financial statements to governing body indicator, yes/no code N</a></p> <p><b>DSS specific information:</b></p> <p>This data element refers to the OATSIH-funded services governing committee or board.</p>	Mandatory	1
16	<p><a href="#">Service provider organisation—proportion of governing body members that are Aboriginal or Torres Strait Islander people, percentage N[NN]</a></p> <p><b>DSS specific information:</b></p> <p>This data element refers to the OATSIH-funded services governing committee or board.</p> <p>Note that the supplementary code '999' in the value domain is not used for this data element.</p>	Mandatory	1
17	<p><a href="#">Service provider organisation—governing body members training indicator, yes/no code N</a></p> <p><b>DSS specific information:</b></p> <p>This data element refers to the OATSIH-funded services governing committee or board.</p> <p>Training refers to that received in the reference period.</p>	Mandatory	1
18	<p><a href="#">Service provider organisation—governing body members training indicator, text X[X(199)]</a></p> <p><b>Conditional obligation:</b></p> <p>This data element is used if the respondent provides additional comments about OATSIH-funded services governing body training for members.</p> <p><b>DSS specific information:</b></p> <p>This data element refers to the OATSIH-funded services governing committee or board.</p> <p>Training refers to that received in the reference period.</p>	Conditional	1

Seq No.	Metadata item	Obligation	Max occurs
2	<a href="#">Aboriginal and Torres Strait Islander primary health-care services DSS</a>	Conditional	1
1	<a href="#">Aboriginal and Torres Strait Islander primary health-care service episodes of care cluster</a>	Mandatory	1
-	<a href="#">Episode of care—number of Aboriginal and Torres Strait Islander health services episodes of care. N[NN]</a>	Mandatory	1
-	<a href="#">Person—Indigenous status, code N</a>	Mandatory	3
	<b>DSS specific information:</b>		
	This data element is used to determine the Indigenous status of the Aboriginal and Torres Strait Islander primary health-care service's clients.		
	In the Indigenous status data element, codes 1 (Aboriginal but not Torres Strait Islander origin), 2 (Torres Strait Islander but not Aboriginal origin) and 3 (Both Aboriginal and Torres Strait Islander origin) are aggregated to Aboriginal and Torres Strait Islander, code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to non-Indigenous and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.		
-	<a href="#">Person—sex, code N</a>	Mandatory	2
	<b>DSS specific information:</b>		
	This data element is used to determine the sex of the Aboriginal and Torres Strait Islander primary health-care service's client.		
-	<a href="#">Service provider organisation—comment, extended text X[X(∞)]</a>	Optional	1
	<b>DSS specific information:</b>		
	This data element is used to capture notes and/or comments about episodes of care and/or client contacts in the Aboriginal and Torres Strait Islander primary health-care service.		
2	<a href="#">Aboriginal and Torres Strait Islander primary health-care services individual client contacts cluster</a>	Mandatory	1
-	<a href="#">Person—sex, code N</a>	Mandatory	2
	<b>DSS specific information:</b>		
	This data element is used to determine the sex of the Aboriginal and Torres Strait Islander primary health-care service's clients.		
-	<a href="#">Service provider organisation—contact worker type, Aboriginal and Torres Strait Islander primary health-care services worker type code N[N]</a>	Mandatory	13
-	<a href="#">Service provider organisation—contact worker type, text X[X(199)]</a>	Conditional	99
	<b>Conditional obligation:</b>		
	This data element is used to collect further information about social and emotional wellbeing staff; medical specialists and allied health professionals; and other staff within the Aboriginal and Torres Strait Islander primary health-care service.		

Seq No.	Metadata item	Obligation	Max occurs
-	<a href="#">Service provider organisation—number of service contacts, total N[NNNNN]</a>  <b>DSS specific information:</b>  This data element is used to collect the number of individual client contacts made by Aboriginal and Torres Strait Islander primary health-care service' workers.	Mandatory	99
3	<a href="#">Aboriginal and Torres Strait Islander primary health-care services client numbers cluster</a>	Mandatory	1
-	<a href="#">Person—Indigenous status, code N</a>  <b>DSS specific information:</b>  In the Indigenous status data element, codes 1 (Aboriginal but not Torres Strait Islander origin), 2 (Torres Strait Islander but not Aboriginal origin) and 3 (Both Aboriginal and Torres Strait Islander origin) are aggregated to Aboriginal or Torres Strait Islander, code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to non-Indigenous and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.	Mandatory	3
-	<a href="#">Service provider organisation—number of clients, total people N[NNNN]</a>  <b>DSS specific information:</b>  This data element refers to the number of Aboriginal and Torres Strait Islander primary health-care service's clients.	Mandatory	1
4	<a href="#">Aboriginal and Torres Strait Islander primary health-care services opening hours cluster</a>	Mandatory	1
1	<a href="#">Service provider organisation—service provision outside of usual opening hours indicator, yes/no code N</a>  <b>DSS specific information:</b>  This data element is used to determine if the Aboriginal and Torres Strait Islander primary health-care service provider organisation provides services outside of usual opening hours.	Mandatory	1
2	<a href="#">Service provider organisation—service provision outside of usual opening hours type, Aboriginal and Torres Strait Islander primary health-care services type code N[N]</a>  <b>Conditional obligation:</b>  This data element is used when a 'Yes' response is provided for Service provider organisation—service provision outside of usual opening hours indicator, yes/no code N.	Conditional	9



Seq No.	Metadata item	Obligation	Max occurs
3	<a href="#">Service provider organisation—service provision outside of usual opening hours type, text [X(199)]</a>  <b>Conditional obligation:</b>  This data element is used when an 'Other, please specify' response is provided for Service provider organisation—service provision outside of usual opening hours type, Aboriginal and Torres Strait Islander primary health-care services type code N[N].  <b>DSS specific information:</b>  This data element refers to the type of care provided by the Aboriginal and Torres Strait Islander primary health-care service provider organisation.	Conditional	1
5	<a href="#">Aboriginal and Torres Strait Islander primary health-care services paid full-time equivalent positions cluster</a>	Mandatory	1
-	<a href="#">Person—Indigenous status, code N</a>  <b>DSS specific information:</b>  This data element is used to determine the Indigenous status of the paid staff in the Aboriginal and Torres Strait Islander primary health-care service provider organisation.  In the Indigenous status data element, codes 1 (Aboriginal but not Torres Strait Islander origin), 2 (Torres Strait Islander but not Aboriginal origin) and 3 (Both Aboriginal and Torres Strait Islander origin) are aggregated to Aboriginal or Torres Strait Islander, code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to non-Indigenous and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.	Mandatory	2
-	<a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{.N}]</a>  <b>DSS specific information:</b>  This data element is used to determine the number of staff and visiting health professionals full-time equivalent positions in the Aboriginal and Torres Strait Islander primary health-care service.	Mandatory	99
-	<a href="#">Service provider organisation—staffing categories, Aboriginal and Torres Strait Islander primary health-care services paid full time equivalent positions code N[N]</a>	Mandatory	21
-	<a href="#">Service provider organisation—staffing categories, text X[X(199)]</a>  <b>DSS specific information:</b>  This data element is used to provide further information about the type of paid full-time equivalent social and emotional wellbeing staff; medical specialists and allied health professionals; and other staff of the Aboriginal and Torres Strait Islander primary health-care service.	Conditional	99

Seq No.	Metadata item	Obligation	Max occurs
6	<a href="#">Aboriginal and Torres Strait Islander service staff vacancy cluster</a>	Mandatory	1
	<b>DSS specific information:</b>		
	This data cluster refers to vacancies within the Aboriginal and Torres Strait Islander primary health care services.		
1	<a href="#">Service provider organisation—positions vacant indicator, yes/no code N</a>	Mandatory	1
2	<a href="#">Service provider organisation—position title, text [X(250)]</a>	Conditional	99
	<b>Conditional obligation:</b>		
	This data element is collected when a 'Yes' response is provided for Service provider organisation—positions vacant indicator, yes/no code N.		
3	<a href="#">Service/care provider—full-time equivalent, unit N[N]</a>	Conditional	99
	<b>Conditional obligation:</b>		
	This data element is collected when a 'Yes' response is provided for Service provider organisation—positions vacant indicator, yes/no code N.		
4	<a href="#">Service provider organisation—length of time position vacant, total weeks N[N]</a>	Conditional	99
	<b>Conditional obligation:</b>		
	This data element is collected when a 'Yes' response is provided for Service provider organisation—positions vacant indicator, yes/no code N.		
	<b>DSS specific information:</b>		
	The supplementary code '99' is not used for this collection.		
7	<a href="#">Aboriginal and Torres Strait Islander primary health-care services unpaid full-time equivalent positions cluster</a>	Mandatory	1
-	<a href="#">Person—Indigenous status, code N</a>	Mandatory	2
	<b>DSS specific information:</b>		
	This data element is used to determine the Indigenous status of the unpaid staff in the Aboriginal and Torres Strait Islander primary health-care service provider organisation.		
	In the Indigenous status data element, codes 1 (Aboriginal but not Torres Strait Islander origin), 2 (Torres Strait Islander but not Aboriginal origin) and 3 (Both Aboriginal and Torres Strait Islander origin) are aggregated to Aboriginal or Torres Strait Islander, code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to non-Indigenous and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.		
-	<a href="#">Service provider organisation—full-time equivalent staff (volunteer/unpaid), total N[NNN{N}]</a>	Mandatory	99
-	<a href="#">Service provider organisation—staffing categories, Aboriginal and Torres Strait Islander primary health-care services full-time equivalent unpaid staffing categories code N[N]</a>	Mandatory	12

Seq No.	Metadata item	Obligation	Max occurs
-	<a href="#">Service provider organisation—staffing categories, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is used to provide further information about the type of unpaid social and emotional wellbeing staff; unpaid medical specialists and allied health professionals; and other unpaid staff of the Aboriginal and Torres Strait Islander primary health-care service.	Conditional	99
8	<a href="#">Aboriginal and Torres Strait Islander primary health-care social and emotional wellbeing services cluster</a>	Mandatory	1
1	<a href="#">Client—social and emotional wellbeing health issues indicator, yes/no code N</a>  <b>DSS specific information:</b>  This data element is used to determine the existence of social and emotional wellbeing issues for Aboriginal and Torres Strait Islander primary health-care clients. The term social and emotional wellbeing (SEWB) has particular meaning to Aboriginal and Torres Strait Islander peoples, as Aboriginal and Torres Strait Islander peoples view health and wellbeing holistically.	Mandatory	1
2	<a href="#">Client—social and emotional wellbeing health issues type, Aboriginal and Torres Strait Islander social and emotional wellbeing health issues type code N[N]</a>  <b>Conditional obligation:</b>  This data element is used when a 'Yes' response is provided for Client—social and emotional wellbeing health issues indicator, yes/no code N.	Conditional	14
3	<a href="#">Client—social and emotional wellbeing health issues type, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is conditional on an 'Other' response to Client—social and emotional wellbeing health issues type, Aboriginal and Torres Strait Islander social and emotional wellbeing health issues type code N[N].	Conditional	1
4	<a href="#">Service provider organisation—service activity type, Aboriginal and Torres Strait Islander social and emotional wellbeing health activities type code N[N]</a>  <b>DSS specific information:</b>  This data element is used to determine the type of social and emotional wellbeing activities provided by the Aboriginal and Torres Strait Islander primary health-care service.	Mandatory	12

Seq No.	Metadata item	Obligation	Max occurs
5	<a href="#">Service provider organisation—social and emotional wellbeing activity type, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is used to determine the referral type and other type of social and emotional wellbeing activities provided by the Aboriginal and Torres Strait Islander primary health-care service.	Conditional	2
6	<a href="#">Service provider organisation—service activity type, Aboriginal and Torres Strait Islander primary health-care services clinical health care related activities code N[N]</a>  <b>DSS specific information:</b>  This data element is used to determine the type of clinical health care related activities provided by the Aboriginal and Torres Strait Islander primary health-care service.	Mandatory	28
7	<a href="#">Service provider organisation—service activity type, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is used to obtain more information about other traditional health care activities i.e. when an 'Other traditional health care' response is selected for Service provider organisation—service activity type, Aboriginal and Torres Strait Islander primary health-care services clinical health care related activities code N[N].	Conditional	1
8	<a href="#">Service provider organisation—service activity type, Aboriginal and Torres Strait Islander primary health-care services population health programs code NN</a>  <b>DSS specific information:</b>  This data element is used to determine the type of population health programs provided by the Aboriginal and Torres Strait Islander primary health-care service.	Mandatory	21
9	<a href="#">Service provider organisation—service activity type, Aboriginal and Torres Strait Islander facilitation of access to specialist support services code NN</a>  <b>DSS specific information:</b>  This data element is used to determine the type of access to specialist support services facilitated by the Aboriginal and Torres Strait Islander primary health-care service.	Mandatory	13
10	<a href="#">Service provider organisation—service activity type, Aboriginal and Torres Strait Islander primary health-care services screening programs code NN</a>  <b>DSS specific information:</b>  This data element is used to determine the type of screening programs provided by the Aboriginal and Torres Strait Islander primary health-care service.	Mandatory	8

Seq No.	Metadata item	Obligation	Max occurs
11	<a href="#">Service provider organisation—service activity type, Aboriginal and Torres Strait Islander primary health-care related and community services code NN</a>  <b>DSS specific information:</b>  This data element is used to determine the type of health related and community services provided by the Aboriginal and Torres Strait Islander primary health-care service.	Mandatory	22
9	<a href="#">Aboriginal and Torres Strait Islander primary health-care substance use services cluster</a>	Mandatory	1
1	<a href="#">Service provider organisation—drug of concern, Aboriginal and Torres Strait Islander primary health-care service drug of concern code N[N]</a>	Mandatory	18
2	<a href="#">Service provider organisation—drug of concern, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is used when a response of 'Other drugs' is provided for Service provider organisation—drug of concern, Aboriginal and Torres Strait Islander primary health-care services drug of concern code N[N].	Conditional	1
3	<a href="#">Service provider organisation—substance use treatment/assistance delivery method, code N</a>	Conditional	2
4	<a href="#">Service provider organisation—substance use services type, Aboriginal and Torres Strait Islander primary health-care substance use services type code N[N]</a>	Mandatory	24
5	<a href="#">Service provider organisation—substance use services type, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is used when a response of 'Referral' or 'Other' is provided for Service provider organisation—substance use services type, Aboriginal and Torres Strait Islander primary health-care substance use services type code N[N].	Conditional	2
10	<a href="#">Aboriginal and Torres Strait Islander services group activities cluster</a>  <b>DSS specific information:</b>  This data cluster refers to group activities conducted by Aboriginal and Torres Strait Islander primary health care service providers.	Mandatory	1
1	<a href="#">Service provider organisation—group session status, yes/no code N</a>	Mandatory	1
2	<a href="#">Service provider organisation—group activity type, Aboriginal and Torres Strait Islander services group activity type code N[N]</a>  <b>Conditional obligation:</b>  This data element is used when a 'Yes' response is provided for Service provider organisation—group session status, yes/no code N.	Conditional	16

Seq No.	Metadata item	Obligation	Max occurs
3	<a href="#">Service provider organisation—group activity type, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is used when an 'Other' response is provided for Service provider organisation—group activity type, Aboriginal and Torres Strait Islander services group activity type code N[N].	Conditional	1
3	<a href="#">Aboriginal and Torres Strait Islander standalone substance use services DSS</a>	Conditional	1
1	<a href="#">Service provider organisation—substance use program type, Aboriginal and Torres Strait Islander standalone substance use program type code N[N]</a>	Mandatory	10
2	<a href="#">Service provider organisation—substance use program type, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is collected when a 'Other' response is provided for Service provider organisation—substance use program type, Aboriginal and Torres Strait Islander standalone substance use program type code N[N].	Conditional	1
3	<a href="#">Aboriginal and Torres Strait Islander standalone substance use services opening hours cluster</a>	Mandatory	1
1	<a href="#">Service provider organisation—service provision outside of usual opening hours indicator, yes/no code N</a>  <b>DSS specific information:</b>  This data element is used to determine if the Aboriginal and Torres Strait Islander standalone substance use service provider organisation provides services outside of usual opening hours.	Mandatory	1
2	<a href="#">Service provider organisation—service provision outside of usual opening hours type, Aboriginal and Torres Strait Islander standalone substance use services type code N[N]</a>  <b>Conditional obligation:</b>  This data element is used when a 'Yes' response is provided for Service provider organisation—service provision outside of usual opening hours indicator, yes/no code N.	Conditional	7
3	<a href="#">Service provider organisation—service provision outside of usual opening hours type, text [X(199)]</a>  <b>Conditional obligation:</b>  This data element is used when an 'Other, please specify' response is provided for Service provider organisation—service provision outside of usual opening hours type, Aboriginal and Torres Strait Islander standalone substance use services type code N[N].  <b>DSS specific information:</b>  This data element refers to the type of care provided by the Aboriginal and Torres Strait Islander standalone substance use service provider organisation.	Conditional	1
4	<a href="#">Referral—referral source, Aboriginal and Torres Strait Islander standalone substance use services referral sources code N[N]</a>	Mandatory	10

Seq No.	Metadata item	Obligation	Max occurs
5	<a href="#">Referral—referral source, extended text X[X(∞)]</a>	Conditional	1
	<b>Conditional obligation:</b>  This data element is used when an 'Other, please specify' response is provided for Referral—referral source, Aboriginal and Torres Strait Islander standalone substance use services referral sources code N[N].		
6	<a href="#">Service provider organisation—number of clients required to access service as a result of legal proceedings, total number N[NNN]</a>	Mandatory	1
	<b>DSS specific information:</b>  This data element refers to the number of clients that are required to access Aboriginal and Torres Strait Islander standalone substance use services as a result of legal proceedings.		
7	<a href="#">Aboriginal and Torres Strait Islander standalone substance use services client numbers cluster</a>	Mandatory	1
-	<a href="#">Person—Indigenous status, code N</a>	Mandatory	2
	<b>DSS specific information:</b>  This data element is used to determine the Indigenous status of the standalone substance use service clients.  In the Indigenous status data element, codes 1 (Aboriginal but not Torres Strait Islander origin), 2 (Torres Strait Islander but not Aboriginal origin) and 3 (Both Aboriginal and Torres Strait Islander origin) are aggregated to Aboriginal or Torres Strait Islander, code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to non-Indigenous and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.		
-	<a href="#">Person—sex, code N</a>	Mandatory	2
	<b>DSS specific information:</b>  This data element is used to determine the sex of the standalone substance use service clients.		
-	<a href="#">Service provider organisation—number of clients, total people N[NNNN]</a>	Mandatory	1
	<b>DSS specific information:</b>  This data element refers to the number of Aboriginal and Torres Strait Islander standalone substance use service clients.		
8	<a href="#">Aboriginal and Torres Strait Islander standalone substance use services residential treatment/rehabilitation client numbers cluster</a>	Mandatory	1
-	<a href="#">Person—age range, Aboriginal and Torres Strait Islander standalone services client age ranges code N</a>	Mandatory	3
	<b>DSS specific information:</b>  This data element is used to determine the age range of the Aboriginal and Torres Strait Islander standalone substance use service's residential treatment/rehabilitation clients.		

Seq No.	Metadata item	Obligation	Max occurs
-	<a href="#">Person—Indigenous status, code N</a>  <b>DSS specific information:</b>  This data element is used to determine the Indigenous status of the Aboriginal and Torres Strait Islander standalone substance use service's residential treatment/rehabilitation clients.  In the Indigenous status data element, codes 1 (Aboriginal but not Torres Strait Islander origin), 2 (Torres Strait Islander but not Aboriginal origin) and 3 (Both Aboriginal and Torres Strait Islander origin) are aggregated to Indigenous; code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to non-Indigenous and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.	Mandatory	2
-	<a href="#">Person—sex, code N</a>  <b>DSS specific information:</b>  This data element refers to the sex of the Aboriginal and Torres Strait Islander standalone substance use service's residential treatment/rehabilitation client.	Mandatory	2
-	<a href="#">Service provider organisation—number of clients, total people N[NNNN]</a>  <b>DSS specific information:</b>  This data element refers to the number of Aboriginal and Torres Strait Islander standalone substance use service's residential treatment/rehabilitation clients.	Mandatory	1
9	<a href="#">Aboriginal and Torres Strait Islander standalone substance use services residential treatment/rehabilitation length of stay cluster</a>	Mandatory	1
-	<a href="#">Episode of residential care—length of stay, number of weeks in residential treatment/rehabilitation, code N</a>  <b>DSS specific information:</b>  This data element refers to length of stay in the Aboriginal and Torres Strait Islander standalone substance use service residential treatment/rehabilitation.	Mandatory	5
-	<a href="#">Person—sex, code N</a>  <b>DSS specific information:</b>  This data element refers to the sex of the Aboriginal and Torres Strait Islander standalone substance use residential treatment/rehabilitation client.	Mandatory	2
-	<a href="#">Service provider organisation—number of clients, total people N[NNNN]</a>  <b>DSS specific information:</b>  This data element refers to the number of Aboriginal and Torres Strait Islander standalone substance use residential treatment/rehabilitation clients.	Mandatory	1



Seq No.	Metadata item	Obligation	Max occurs
10	<a href="#">Aboriginal and Torres Strait Islander standalone substance use services residential/rehabilitation episodes of care cluster</a>	Mandatory	1
-	<a href="#">Episode of residential care—number of substance use residential treatment/rehabilitation episodes of care, total number N[NNNN]</a>	Mandatory	1
	<b>DSS specific information:</b>  This data element refers to the residential treatment/rehabilitation episodes of care provided by the Aboriginal and Torres Strait Islander standalone substance use service.		
-	<a href="#">Person—age range, Aboriginal and Torres Strait Islander standalone services client age ranges code N</a>	Mandatory	3
-	<a href="#">Person—Indigenous status, code N</a>	Mandatory	2
	<b>DSS specific information:</b>  This data element is used to determine the Indigenous status of Aboriginal and Torres Strait Islander standalone substance use residential treatment/rehabilitation clients.  In the Indigenous status data element, codes 1 (Aboriginal but not Torres Strait Islander origin), 2 (Torres Strait Islander but not Aboriginal origin) and 3 (Both Aboriginal and Torres Strait Islander origin) are aggregated to Indigenous, code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to non-Indigenous and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.		
-	<a href="#">Person—sex, code N</a>	Mandatory	2
	<b>DSS specific information:</b>  This data element is used to determine the sex of the Aboriginal and Torres Strait Islander standalone substance use residential treatment/rehabilitation client.		
11	<a href="#">Service provider organisation—provision for families in residential accommodation indicator, yes/no code N</a>	Mandatory	1
	<b>DSS specific information:</b>  This data element refers to capacity for family to stay with clients in residential treatment and/or rehabilitation provided by Aboriginal and Torres Strait Islander standalone substance use services.		
12	<a href="#">Client—percentage of clients with family members staying during residential treatment/rehabilitation, percentage N[NN]</a>	Conditional	1
	<b>Conditional obligation:</b>  Completion of this data element is conditional on a 'yes' response to <a href="#">Service provider organisation—provision for families in residential accommodation indicator, yes/no code N</a> .		
	<b>DSS specific information:</b>  This data element refers to family members staying with clients of residential treatment and/or rehabilitation provided by Aboriginal and Torres Strait Islander standalone substance use services.		

Seq No.	Metadata item	Obligation	Max occurs
13	<a href="#">Service provider organisation—waiting list indicator, yes/no code N</a>  <b>DSS specific information:</b>  This data element refers to a waiting list for residential treatment and/or rehabilitation provided by Aboriginal and Torres Strait Islander standalone substance use services.	Mandatory	1
14	<a href="#">Service provider organisation—waiting list, total people N[NNN]</a>  <b>Conditional obligation:</b>  Completion of this data element is conditional on a 'Yes' response to Service provider organisation—waiting list indicator, yes/no code N.  <b>DSS specific information:</b>  This data element refers to the waiting list for residential treatment and/or rehabilitation provided by Aboriginal and Torres Strait Islander standalone substance use services.  If accurate figures are not available, an estimate is acceptable.	Conditional	1
15	<a href="#">Aboriginal and Torres Strait Islander standalone substance use services sobering-up/residential respite/short-term care client numbers cluster</a>	Mandatory	1
-	<a href="#">Person—age range, Aboriginal and Torres Strait Islander standalone services client age ranges code N</a>  <b>DSS specific information:</b>  This data element refers to the Aboriginal and Torres Strait Islander standalone substance use service's sobering-up/residential respite/short-term care client.	Mandatory	3
-	<a href="#">Person—Indigenous status, code N</a>  <b>DSS specific information:</b>  This data element is used to determine the Indigenous status of the Aboriginal and Torres Strait Islander standalone substance use service's sobering-up/residential respite/short-term care client.  In the Indigenous status data element, codes 1 (Aboriginal but not Torres Strait Islander origin), 2 (Torres Strait Islander but not Aboriginal origin) and 3 (Both Aboriginal and Torres Strait Islander origin) are aggregated to Indigenous; code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to non-Indigenous and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.	Mandatory	2
-	<a href="#">Person—sex, code N</a>  <b>DSS specific information:</b>  This data element refers to the sex of the Aboriginal and Torres Strait Islander standalone substance use service's sobering up/residential respite/short-term care client.	Mandatory	2

Seq No.	Metadata item	Obligation	Max occurs
-	<a href="#">Service provider organisation—number of clients, total people N[NNNN]</a>	Mandatory	1
	<b>DSS specific information:</b>		
	This data element refers to the number of Aboriginal and Torres Strait Islander standalone substance use service's sobering-up/residential respite/short-term care clients.		
16	<a href="#">Aboriginal and Torres Strait Islander standalone substance use services sobering-up/residential respite/short-term care episodes of care cluster</a>	Mandatory	1
-	<a href="#">Episode of residential care—number of sobering-up/residential respite/short-term episodes of care for substance use, total number N[NNNN]</a>	Mandatory	1
-	<a href="#">Person—age range, Aboriginal and Torres Strait Islander standalone services client age ranges code N</a>	Mandatory	3
-	<a href="#">Person—Indigenous status, code N</a>	Mandatory	2
	<b>DSS specific information:</b>		
	This data element is used to determine the Indigenous status of the Aboriginal and Torres Strait Islander standalone substance use service clients.		
	In the Indigenous status data element, codes 1 (Aboriginal but not Torres Strait Islander origin), 2 (Torres Strait Islander but not Aboriginal origin) and 3 (Both Aboriginal and Torres Strait Islander origin) are aggregated to Indigenous; code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to non-Indigenous and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.		
-	<a href="#">Person—sex, code N</a>	Mandatory	2
	<b>DSS specific information:</b>		
	This data element is used to determine the sex of the Aboriginal and Torres Strait Islander standalone substance use service clients.		
17	<a href="#">Service provider organisation—number of substance use treatment beds/residential places, total number N[NNNN]</a>	Mandatory	1
18	<a href="#">Aboriginal and Torres Strait Islander standalone substance use services non-residential/follow-up/aftercare client numbers cluster</a>	Mandatory	1
-	<a href="#">Person—age range, Aboriginal and Torres Strait Islander standalone services client age ranges code N</a>	Mandatory	3
	<b>DSS specific information:</b>		
	This data element is used to determine the age ranges of the Aboriginal and Torres Strait Islander standalone substance use service's non-residential/follow-up/aftercare clients.		

Seq No.	Metadata item	Obligation	Max occurs
-	<a href="#">Person—Indigenous status, code N</a>  <b>DSS specific information:</b>  This data element is used to determine the Indigenous status of the Aboriginal and Torres Strait Islander standalone substance use service's non-residential/follow-up/aftercare clients.  In the Indigenous status data element, codes 1 (Aboriginal but not Torres Strait Islander origin), 2 (Torres Strait Islander but not Aboriginal origin) and 3 (Both Aboriginal and Torres Strait Islander origin) are aggregated to Indigenous; code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to non-Indigenous and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.	Mandatory	2
-	<a href="#">Person—sex, code N</a>  <b>DSS specific information:</b>  This data element is used to determine the sex of the Aboriginal and Torres Strait Islander standalone substance use service's non-residential/follow-up/aftercare clients.	Mandatory	2
-	<a href="#">Service provider organisation—number of clients, total people N[NNNN]</a>  <b>DSS specific information:</b>  This data element refers to the number of Aboriginal and Torres Strait Islander standalone substance use service's non-residential/follow-up/aftercare clients.	Mandatory	1
19	<a href="#">Aboriginal and Torres Strait Islander standalone substance use services non-residential/follow-up/aftercare episodes of care cluster</a>	Mandatory	1
-	<a href="#">Episode of care—number of substance use non-residential/follow-up/aftercare episodes of care, total number N[NNNN]</a>	Mandatory	1
-	<a href="#">Person—age range, Aboriginal and Torres Strait Islander standalone services client age ranges code N</a>  <b>DSS specific information:</b>  This data element is used to determine the age ranges of the Aboriginal and Torres Strait Islander standalone substance use service's non-residential/follow-up/aftercare client.	Mandatory	3
-	<a href="#">Person—Indigenous status, code N</a>  <b>DSS specific information:</b>  This data element is used to determine the Indigenous status of the Aboriginal and Torres Strait Islander standalone substance use service's non-residential/follow-up/aftercare client.  In the Indigenous status data element, codes 1 (Aboriginal but not Torres Strait Islander origin), 2 (Torres Strait Islander but not Aboriginal origin) and 3 (Both Aboriginal and Torres Strait Islander origin) are aggregated to Indigenous; code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to non-Indigenous and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.	Mandatory	2

Seq No.	Metadata item	Obligation	Max occurs
-	<a href="#">Person—sex, code N</a>  <i>DSS specific information:</i>  This data element is used to determine the sex of the Aboriginal and Torres Strait Islander standalone substance use service's non-residential/follow-up/aftercare client.	Mandatory	2
20	<a href="#">Aboriginal and Torres Strait Islander services group activities cluster</a>  <i>DSS specific information:</i>  This data cluster refers to the provision of group activities by Aboriginal and Torres Strait Islander standalone substance use services.	Mandatory	1
1	<a href="#">Service provider organisation—group session status, yes/no code N</a>	Mandatory	1
2	<a href="#">Service provider organisation—group activity type, Aboriginal and Torres Strait Islander services group activity type code N[N]</a>  <i>Conditional obligation:</i>  This data element is used when a 'Yes' response is provided for Service provider organisation—group session status, yes/no code N.	Conditional	16
3	<a href="#">Service provider organisation—group activity type, text X[X(199)]</a>  <i>Conditional obligation:</i>  This data element is used when an 'Other' response is provided for Service provider organisation—group activity type, Aboriginal and Torres Strait Islander services group activity type code N[N].	Conditional	1
21	<a href="#">Aboriginal and Torres Strait Islander standalone substance use service paid full-time equivalent positions cluster</a>	Mandatory	1
-	<a href="#">Person—Indigenous status, code N</a>  <i>DSS specific information:</i>  This data element is used to determine the Indigenous status of the paid staff in the standalone substance use service.  In the Indigenous status data element, codes 1 (Aboriginal but not Torres Strait Islander origin), 2 (Torres Strait Islander but not Aboriginal origin) and 3 (Both Aboriginal and Torres Strait Islander origin) are aggregated to Aboriginal or Torres Strait Islander; code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to non-Indigenous and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.	Mandatory	2
-	<a href="#">Service provider organisation—full-time equivalent staff (paid), total N[NNN{.N}]</a>  <i>DSS specific information:</i>  This data element refers to the staff of the standalone substance use service.	Mandatory	99
-	<a href="#">Service provider organisation—staffing categories, standalone substance use services paid full time equivalent positions code N[N]</a>	Mandatory	18

Seq No.	Metadata item	Obligation	Max occurs
-	<a href="#">Service provider organisation—staffing categories, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is used to provide further information about the type of full-time equivalent social and emotional wellbeing staff; medical specialists and allied health professionals; and other staff of the standalone substance use service.	Conditional	99
22	<a href="#">Aboriginal and Torres Strait Islander service staff vacancy cluster</a>  <b>DSS specific information:</b>  This data cluster refers to the staff vacancies within the Aboriginal and Torres Strait Islander standalone substance use services.	Mandatory	1
1	<a href="#">Service provider organisation—positions vacant indicator, yes/no code N</a>	Mandatory	1
2	<a href="#">Service provider organisation—position title, text [X(250)]</a>  <b>Conditional obligation:</b>  This data element is collected when a 'Yes' response is provided for Service provider organisation—positions vacant indicator, yes/no code N.	Conditional	99
3	<a href="#">Service/care provider—full-time equivalent, unit N[N]</a>  <b>Conditional obligation:</b>  This data element is collected when a 'Yes' response is provided for Service provider organisation—positions vacant indicator, yes/no code N.	Conditional	99
4	<a href="#">Service provider organisation—length of time position vacant, total weeks N[N]</a>  <b>Conditional obligation:</b>  This data element is collected when a 'Yes' response is provided for Service provider organisation—positions vacant indicator, yes/no code N.  <b>DSS specific information:</b>  The supplementary code '99' is not used for this collection.	Conditional	99
23	<a href="#">Aboriginal and Torres Strait Islander standalone substance use services unpaid full-time equivalent positions cluster</a>	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
-	<a href="#">Person—Indigenous status, code N</a>  <b>DSS specific information:</b>  This data element is used to determine the Indigenous status of the unpaid staff in the Aboriginal and Torres Strait Islander standalone substance services provider organisation.  In the Indigenous status data element, codes 1 (Aboriginal but not Torres Strait Islander origin), 2 (Torres Strait Islander but not Aboriginal origin) and 3 (Both Aboriginal and Torres Strait Islander origin) are aggregated to Aboriginal or Torres Strait Islander; code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to non-Indigenous and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.	Mandatory	2
-	<a href="#">Service provider organisation—full-time equivalent staff (volunteer/unpaid), total N[NNN{.N}]</a>  <b>DSS specific information:</b>  This data element refers to the unpaid staff in the Aboriginal and Torres Strait Islander standalone substance services provider organisation.	Mandatory	99
-	<a href="#">Service provider organisation—staffing categories, standalone substance use services unpaid full time equivalent staffing categories code N[N]</a>	Conditional	9
-	<a href="#">Service provider organisation—staffing categories, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is used where the following staffing categories are selected: 'Social and emotional wellbeing staff', 'Visiting Medical Specialists/Other allied health professionals' and 'Other staff for Service provider organisation—staffing categories, standalone substance use services unpaid full time equivalent staffing categories code N[N]'.  <b>DSS specific information:</b>  This data element provides further information about the type of social and emotional wellbeing staff; medical specialists and allied health professionals; and other staff of the standalone substance use service.	Conditional	99
24	<a href="#">Aboriginal and Torres Strait Islander standalone substance use services cluster</a>	Mandatory	1
1	<a href="#">Service provider organisation—drug of concern, Aboriginal and Torres Strait Islander standalone substance use services drug of concern code N[N]</a>	Mandatory	18
2	<a href="#">Service provider organisation—drug of concern, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is used when a response of 'Other drugs' is provided for Service provider organisation—drug of concern, Aboriginal and Torres Strait Islander standalone substance use services drug of concern code N[N].	Conditional	1

Seq No.	Metadata item	Obligation	Max occurs
3	<a href="#">Service provider organisation—substance use treatment/assistance delivery method, code N</a>	Mandatory	2
4	<a href="#">Service provider organisation—substance use services type, Aboriginal and Torres Strait Islander standalone substance use services type code N[N]</a>	Mandatory	24
5	<a href="#">Service provider organisation—substance use services type, text X[X(199)]</a>	Conditional	2
	<b>Conditional obligation:</b>		
	This data element is used when a response of 'Referral' or 'Other' is provided for Service provider organisation—substance use services type, Aboriginal and Torres Strait Islander standalone substance use services drug of concern code N[N].		
6	<a href="#">Service provider organisation—substance use treatment approach type, code N[N]</a>	Mandatory	8
7	<a href="#">Service provider organisation—substance use treatment approach type, text X[X(199)]</a>	Conditional	1
	<b>Conditional obligation:</b>		
	This data element is used when an 'Other' response is provided for Service provider organisation—substance use treatment approach type, code N[N].		
25	<a href="#">Aboriginal and Torres Strait Islander standalone substance use services social and emotional wellbeing services cluster</a>	Mandatory	1
1	<a href="#">Client—social and emotional wellbeing health issues indicator, yes/no code N</a>	Mandatory	1
	<b>DSS specific information:</b>		
	This data element is used to determine the existence of social and emotional wellbeing issues for Aboriginal and Torres Strait Islander standalone substance use clients. The term social and emotional wellbeing (SEWB) has particular meaning to Aboriginal and Torres Strait Islander peoples, as Aboriginal and Torres Strait Islander peoples view health and wellbeing holistically.		
2	<a href="#">Client—social and emotional wellbeing health issues type, Aboriginal and Torres Strait Islander social and emotional wellbeing health issues type code N[N]</a>	Conditional	14
	<b>Conditional obligation:</b>		
	This data element is used when a 'Yes' response is provided for Client—social and emotional wellbeing health issues indicator, yes/no code N.		
3	<a href="#">Client—social and emotional wellbeing health issues type, text X[X(199)]</a>	Conditional	1
	<b>Conditional obligation:</b>		
	This data element is used when an 'Other' response is provided for Client—social and emotional wellbeing health issues type, Aboriginal and Torres Strait Islander social and emotional wellbeing health issues type code N[N].		



Seq No.	Metadata item	Obligation	Max occurs
4	<a href="#">Service provider organisation—service activity type, Aboriginal and Torres Strait Islander social and emotional wellbeing health activities type code N[N]</a>  <b>DSS specific information:</b>  This data element is used to determine the type of social and emotional wellbeing activities provided by the Aboriginal and Torres Strait Islander standalone substance use service.	Mandatory	12
5	<a href="#">Service provider organisation—social and emotional wellbeing activity type, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is used to determine the referral type and other type of social and emotional wellbeing activities provided by the Aboriginal and Torres Strait Islander primary health-care service.	Conditional	2
4	<a href="#">Bringing them Home/Link Up Counsellors DSS</a>	Conditional	1
1	<a href="#">Service provider organisation—memorandum of understanding indicator, yes/no code N</a>  <b>DSS specific information:</b>  This data element is used to determine if the Bringing Them Home and Link Up Counselling Program has negotiated any memorandums of understanding (MOUs) with any relevant service, department, organisation, group or individual regarding the services offered by the Program.  Note: MoUs in this instance are agreements between services that outline agreed protocols and arrangements for referral, support and other relevant interagency issues between service for Bringing them Home and/or Link Up clients and staff.	Mandatory	1
2	<a href="#">Bringing Them Home/Link Up Counsellors employment characteristics cluster</a>	Mandatory	99
1	<a href="#">Person—Bringing Them Home/Link Up counselling position type, code N</a>	Mandatory	1
2	<a href="#">Person—Indigenous status, code N</a>  <b>DSS specific information:</b>  This data element is used to determine the Indigenous status of the Bringing Them Home or Link Up counsellors.  In the Indigenous status data element, code 1 (Aboriginal but not Torres Strait Islander origin) maps to 'Yes, Aboriginal', code 2 (Torres Strait Islander but not Aboriginal origin) maps to 'Yes, Torres Strait Islander', code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to 'No' and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.	Mandatory	2

Seq No.	Metadata item	Obligation	Max occurs
3	<a href="#">Person—gender, code N</a>  <i>DSS specific information:</i>  This data element is used to determine the gender of the Bringing Them Home or Link Up counsellors.  This data collection uses 'Gender' in place of 'Sex'. Note that the Gender data element includes a third category of 'Gender other/diverse' for a person that does not fall within the traditional binary notions of sex. This category is not used in this collection.	Mandatory	1
4	<a href="#">Service/care provider—full-time equivalent, unit N[,N]</a>  <i>DSS specific information:</i>  This data element refers to the number of full-time equivalent (FTE) units for a BTH or Link Up Counsellor.  If the position is half-time it is assigned an FTE of 0.5; if full-time it is assigned an FTE of 1.	Mandatory	1
5	<a href="#">Person—relevant qualification indicator, yes/no code N</a>	Mandatory	1
6	<a href="#">Person—level of highest qualification in employment field, Bringing Them Home/Link Up Counselling Program highest level relevant qualification code N</a>  <i>Conditional obligation:</i>  This data element is conditional on a 'Yes' response to the Person—relevant qualification indicator, yes/no code N data element.	Conditional	1
7	<a href="#">Person (employed)—education field of highest relevant qualification, text X[X(199)]</a>  <i>Conditional obligation:</i>  This data element is conditional on a 'Yes' response to the Person—relevant qualification indicator, yes/no code N data element.	Conditional	1
3	<a href="#">Bringing Them Home/Link Up Counsellor formal training course details cluster</a>	Mandatory	1
1	<a href="#">Person—formal training attendance indicator, yes/no code N</a>  <i>DSS specific information:</i>  This data element refers to whether the Bringing Them Home or Link Up Counsellors underwent any formal training during the reporting period.	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
2	<a href="#">Training event—course code, text X[X(99)]</a>  <b>Conditional obligation:</b>  This data element is used when a 'Yes' response is provided for Person—formal training attendance indicator, yes/no code N.  <b>DSS specific information:</b>  This data element is used to obtain the course code for any formal training undertaken by Bringing Them Home or Link Up Counsellors.	Conditional	99
3	<a href="#">Training event—course name, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is used when a 'Yes' response is provided for Person—formal training attendance indicator, yes/no code N.  <b>DSS specific information:</b>  This data element is used to obtain the name of the course for any formal training undertaken by Bringing Them Home or Link Up Counsellors.	Conditional	99
4	<a href="#">Training event—name of training provider, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is used when a 'Yes' response is provided for Person—formal training attendance indicator, yes/no code N.  <b>DSS specific information:</b>  This data element is used to obtain the name of the training provider for any formal training undertaken by Bringing Them Home or Link Up Counsellors.	Conditional	99
4	<a href="#">Aboriginal and Torres Strait Islander service staff vacancy cluster</a>  <b>DSS specific information:</b>  This data cluster refers to staff vacancies within the Bringing them Home and Link Up Counselling Program.	Mandatory	1
1	<a href="#">Service provider organisation—positions vacant indicator, yes/no code N</a>	Mandatory	1
2	<a href="#">Service provider organisation—position title, text [X(250)]</a>  <b>Conditional obligation:</b>  This data element is collected when a 'Yes' response is provided for Service provider organisation—positions vacant indicator, yes/no code N.	Conditional	99

Seq No.	Metadata item	Obligation	Max occurs
3	<a href="#">Service/care provider—full-time equivalent, unit N[,N]</a>	Conditional	99
	<b>Conditional obligation:</b>		
	This data element is collected when a 'Yes' response is provided for Service provider organisation—positions vacant indicator, yes/no code N.		
4	<a href="#">Service provider organisation—length of time position vacant, total weeks N[N]</a>	Conditional	99
	<b>Conditional obligation:</b>		
	This data element is collected when a 'Yes' response is provided for Service provider organisation—positions vacant indicator, yes/no code N.		
	<b>DSS specific information:</b>		
	The supplementary code '99' is not used for this collection.		
5	<a href="#">Bringing them Home/Link Up Counselling Program client numbers cluster</a>	Mandatory	1
-	<a href="#">Client—Bringing them Home/Link Up Counsellor Program client type, code N</a>	Mandatory	5
-	<a href="#">Person—sex, code N</a>	Mandatory	2
	<b>DSS specific information:</b>		
	This data element is used to determine the sex of the Bringing Them Home or Link Up Counselling Program clients.		
-	<a href="#">Service provider organisation—number of clients, total people N[NNNN]</a>	Mandatory	1
	<b>DSS specific information:</b>		
	This data element refers to the number of Bringing Them Home or Link Up Counselling Program clients.		
6	<a href="#">Bringing Them Home/Link Up Counselling Program client contacts cluster</a>	Mandatory	1
-	<a href="#">Person—Indigenous status, code N</a>	Mandatory	2
	<b>DSS specific information:</b>		
	This data element is used to determine the Indigenous status of the Bringing Them Home/Link Up Counselling Program clients.		
	In the Indigenous status data element, codes 1 (Aboriginal but not Torres Strait Islander origin), 2 (Torres Strait Islander but not Aboriginal origin) and 3 (Both Aboriginal and Torres Strait Islander origin) are aggregated to Aboriginal or Torres Strait Islander; code 4 (Neither Aboriginal nor Torres Strait Islander origin) maps to non-Indigenous and code 9 (Not stated/inadequately described) maps to Unknown Indigenous status.		

Seq No.	Metadata item	Obligation	Max occurs
-	<a href="#">Person—sex, code N</a>  <i>DSS specific information:</i>  This data element is used to determine the sex of the Bringing Them Home/Link Up Counsellors' client.	Mandatory	2
-	<a href="#">Service provider organisation—number of service contacts, total N[NNNNN]</a>  <i>DSS specific information:</i>  This data element is used to collect the number of individual client contacts made by Bringing Them Home/Link Up Counsellors.	Mandatory	1
7	<a href="#">Bringing them Home/Link Up Counselling Program activities cluster</a>	Mandatory	1
1	<a href="#">Service provider organisation—Bringing Them Home/Link Up Counsellors activities type, code N</a>	Mandatory	5
2	<a href="#">Service provider organisation—Bringing Them Home/Link Up Counsellors activities type, text X[X(199)]</a>  <i>DSS specific information:</i>  This data element is used when an 'Other' response is provided for Service provider organisation—Bringing Them Home/Link Up Counsellors activities type, code N.	Conditional	1
3	<a href="#">Service provider organisation—proportion of time spent on Bringing Them Home/Link Up Counsellors activities, percentage N[NN]</a>	Mandatory	5
8	<a href="#">Support for Bringing Them Home/Link Up Counsellors cluster</a>	Mandatory	1
1	<a href="#">Service provider organisation—professional supervision for Bringing Them Home/Link Up Counsellors indicator, yes/no code N</a>	Mandatory	1
2	<a href="#">Service provider organisation—Bringing Them Home/Link Up Counsellors professional supervision type, code N</a>  <i>Conditional obligation:</i>  This data element is conditional on a 'Yes' response for Service provider organisation—professional supervision for Bringing Them Home/Link Up Counsellors indicator, yes/no code N.	Conditional	1

Seq No.	Metadata item	Obligation	Max occurs
3	<a href="#">Service provider organisation—number of hours of professional supervision received by Bringing Them Home/Link Up Counsellors, total hours NNNN</a>  <b>Conditional obligation:</b>  This data element is conditional on a 'Yes' response for Service provider organisation—professional supervision for Bringing Them Home/Link Up Counsellors indicator, yes/no code N.  <b>DSS specific information:</b>  This data element is used in conjunction with Service provider organisation—frequency of professional supervision received by Bringing Them Home/Link Up Counsellors, code N to determine the number of hours of professional supervision by the frequency of supervision (i.e. weekly, fortnightly, monthly).	Conditional	1
4	<a href="#">Service provider organisation—frequency of professional supervision received by Bringing Them Home/Link Up Counsellors, code N</a>  <b>Conditional obligation:</b>  This data element is conditional on a 'Yes' response for Service provider organisation—professional supervision for Bringing Them Home/Link Up Counsellors indicator, yes/no code N.  <b>DSS specific information:</b>  This data element is used in conjunction with Service provider organisation—number of hours of professional supervision received by Bringing Them Home/Link Up Counsellors, total hours NNNN to determine the number of hours of professional supervision by the frequency of supervision (i.e. weekly, fortnightly, monthly).	Conditional	1
5	<a href="#">Service provider organisation—Bringing Them Home/Link Up Counsellors support type, code N[N]</a>	Mandatory	10
6	<a href="#">Service provider organisation—Bringing Them Home/Link Up Counsellors support type, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is used when an 'Other' response is provided for Service provider organisation—Bringing Them Home/Link Up Counsellors support type, code N[N].	Conditional	1
9	<a href="#">Aboriginal and Torres Strait Islander services group activities cluster</a>  <b>DSS specific information:</b>  This data cluster refers to group activities provided by Bringing them Home and Link Up Counselling programs.	Mandatory	1
1	<a href="#">Service provider organisation—group session status, yes/no code N</a>	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
2	<a href="#">Service provider organisation—group activity type, Aboriginal and Torres Strait Islander services group activity type code N[N]</a>  <b>Conditional obligation:</b>  This data element is used when a 'Yes' response is provided for Service provider organisation—group session status, yes/no code N.	Conditional	16
3	<a href="#">Service provider organisation—group activity type, text X[X(199)]</a>  <b>Conditional obligation:</b>  This data element is used when an 'Other' response is provided for Service provider organisation—group activity type, Aboriginal and Torres Strait Islander services group activity type code N[N].	Conditional	1
10	<a href="#">Service provider organisation—Bringing Them Home Counsellors coverage and outreach, extended text X[X(∞)]</a>  <b>Conditional obligation:</b>  This data element is relevant to services that employ Bringing Them Home counsellors.	Conditional	1
5	<a href="#">Service provider organisation—comment, extended text X[X(∞)]</a>  <b>DSS specific information:</b>  This data element corresponds to Part E: General Comments section of the OATSIH Services Reporting questionnaire. It allows the respondent to provide comments relating to staffing issues; resource issues; achievements and success stories.	Optional	1