

Mainstream community housing DSS 2013-18

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Mainstream community housing DSS 2013-18

Identifying and definitional attributes

Metadata item type: Data Set Specification

METEOR identifier: 594489

Registration status: [Housing assistance](#), Superseded 10/05/2019

DSS type: Data Set Specification (DSS)

Scope: The Community Housing (CH) data set specification defines information about community housing organisations (CHOs), the dwellings they manage and the tenants assisted.

Community housing is rental housing provided for low to moderate income or special needs households, managed by community-based organisations that have received capital or recurrent subsidy from government. Community housing models vary across jurisdictions, and the housing stock may be owned by a variety of groups including government.

Community housing includes all tenancy (rental) units under management of a community housing organisation (excluding Indigenous community housing organisations).

The CH data set specification excludes dwellings:

- managed under:
 - public rental housing
 - state/territory owned and managed Indigenous housing (SOMIH)
 - the Crisis Accommodation Program.
- no longer under the administration of the CHO at 30 June of the reference year (including dwellings demolished, sold or otherwise disposed of); and
- not yet available to the CHO at 30 June of the reference year (including those still under construction or being purchased).

Collection and usage attributes

Statistical unit: [Dwelling](#), [Tenancy rental unit](#), [Household](#) and [Service provider organisation](#).

Collection methods: *National reporting arrangements*

State and territory housing authorities provide the data to the Australian Institute of Health and Welfare (AIHW) for national collation on an annual basis. Data are sourced from CHOs via surveys, the jurisdiction's administrative systems, and dwelling audits conducted by state/territory housing authorities.

Periods for which data are collected and nationally collated

The reference period starts on 1 July and ends on 30 June each financial year. The reference period for this collection is the financial year for which the data were collected: 2013-14, 2014-15 and so forth. Limited financial information from the previous financial year is also collected.

Implementation start date: 01/07/2013

Implementation end date: 30/06/2018

Comments:

While approved as the national standard, some details are not presented in accordance with best practice standards for metadata published as national standards in METeOR. Improvements may be made to the presentation of the metadata in the future; however they will not affect the meaning of the metadata or the interpretation of data collected using the metadata.

Glossary items

Glossary terms that are relevant to this data set specification include:

[Boarding house building](#)

[Boarding house room](#)

[Boarding house unit](#)

[Canadian National Occupancy Standard](#)

[Disability](#)

[Family](#)

[Geographic indicator](#)

[Greatest need](#)

[Head-leased dwelling \(government\)](#)

[Head-leased dwelling \(private\)](#)

[Homeless](#)

[Homelessness](#)

[Household](#)

[Housing administrator](#)

[Tenancy composition](#)

[Tenancy rental unit](#)

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Steward: [Australian Institute of Health and Welfare](#)

Origin: [Australian Institute of Health and Welfare \(AIHW\) 2014. Community housing data collection, processing and data manuals. Canberra: AIHW.](#)

Relational attributes

Related metadata references: Supersedes [Mainstream community housing DSS 2012-13 Housing assistance](#), Superseded 30/08/2017

Has been superseded by [Community Housing DSS 2018- Housing assistance](#), Standard 10/05/2019

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
1	Service provider organisation cluster (Mainstream community housing)	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
-	Community housing and Indigenous community housing service provider organisation address details cluster DSS specific information: The data elements in this cluster provide a detailed description of the individual components used to create an address as described by AS 4590—2006 Interchange of client information standard. The collection records address information in an alternative manner, as follows: <ul style="list-style-type: none"> • Dwelling address (concatenated number and street name) - 40 character alphanumeric field • Dwelling suburb -40 character alphanumeric • Postcode - 4 character numeric and unknown postcodes are recorded as "U". 	Mandatory	1
-	Address—address site name, text X[X(49)] Conditional obligation: Conditional on this component being part of the address of the service provider organisation.	Conditional	1
-	Address—Australian postcode, Australian postcode code (Postcode datafile) {NNNN} DSS specific information: Unknown postcodes are recorded as "U".	Mandatory	1
-	Address—complex road name, text X[X(44)] Conditional obligation: Conditional on this component being part of the address of the service provider organisation.	Conditional	1
-	Address—complex road number 1, road number XXXXXX Conditional obligation: Conditional on this component being part of the address of the service provider organisation.	Conditional	1
-	Address—complex road number 2, road number XXXXXX Conditional obligation: Conditional on this component being part of the address of the service provider organisation.	Conditional	1

Seq No.	Metadata item	Obligation	Max occurs
-	Address—complex road type, code AA[AA] Conditional obligation: Conditional on this component being part of the address of the service provider organisation.	Conditional	1
-	Address—level number, identifier X[XXXX] Conditional obligation: Conditional on this component being part of the address of the service provider organisation.	Conditional	1
-	Address—lot number, identifier X[XXXXX] Conditional obligation: Conditional on this component being part of the address of the service provider organisation.	Conditional	1
-	Address—physical address indicator, yes/no code N	Mandatory	1
-	Address—postal delivery number, identifier X[X(10)] Conditional obligation: Conditional on the address being a virtual address, such as a P.O. Box, or an area where normal mail delivery is unavailable.	Conditional	1
-	Address—postal delivery service type identifier, code AA[A(9)] Conditional obligation: Conditional on the address being a virtual address, such as a P.O. Box, or an area where normal mail delivery is unavailable.	Conditional	1
-	Address—road name, text X[X(44)] DSS specific information: In this collection address line is recorded as a 40 character alphanumeric field, which concatenates the typical components such as street number and street name.	Mandatory	1
-	Address—road number 1, road number XXXXXX DSS specific information: In this collection address line is recorded as a 40 character alphanumeric field, which concatenates the typical components such as street number and street name.	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
-	Address—road number 2, road number XXXXXX Conditional obligation: Conditional on this component being part of the address of the service provider organisation.	Conditional	1
-	Address—road type, code AA[AA] DSS specific information: In this collection address line is recorded as a 40 character alphanumeric field, which concatenates the typical components such as street number and street name.	Mandatory	1
-	Address—secondary complex name, text X[X(49)] Conditional obligation: Conditional on this component being part of the address of the service provider organisation.	Conditional	1
-	Address—sub-dwelling unit number, identifier X[X(6)] Conditional obligation: Conditional on this component being part of the address of the service provider organisation.	Conditional	1
-	Address—suburb/town/locality name, text X[X(45)]	Mandatory	1
-	Address—unstructured address line, text X[X(49)] Conditional obligation: The unstructured address line may be used, if the service provider address does not easily conform to the standard structure.	Conditional	1
-	Service provider organisation—Australian state/territory identifier, code N DSS specific information: This DSS uses abbreviated state and territory names (e.g. NSW, Vic etc.), rather than code values. It does not collect Code 9 'Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)'.	Mandatory	1
-	Community housing waiting list cluster Conditional obligation: This cluster is conditional on whether the organisation is listed on a jurisdictional common waitlist. If an organisation is on a common waitlist the jurisdiction will supply wait list information on their behalf. If an organisation is not on a common waitlist then they are required to supply their wait list information.	Conditional	1

Seq No.	Metadata item	Obligation	Max occurs
-	Household—application type, housing assistance code N DSS specific information: Unknowns are collected as "U", and should be mapped to 9 - Not stated/Inadequately described. Code 8 Other is not used in this collection.	Mandatory	1
-	Household—greatest need indicator, yes/no code N DSS specific information: This collection uses the alternate code set "Y" = "Yes", "N" = "No" and "U" = "Unknown". These codes should be mapped as follows: Y = 1 ("Yes") N = 2 ("No") U = 9 ("Not stated/Inadequately described")	Mandatory	1
-	Service provider organisation—waiting list, total households N[NNN] DSS specific information: This item is collected twice: on its own to ascertain the total number of applicants/households on the waiting list in combination with Person—application type, housing assistance code N and Household—greatest need indicator, yes/no code N to ascertain the number of new applicants/households on the waiting list who are in greatest need. Unknowns are collected as "U", and should be mapped to 9 - Not stated/Inadequately described.	Mandatory	3
-	Service provider organisation support type cluster DSS specific information: The Community Housing collection collects support service type information using a series of "yes/no" questions representing different support service types. The support service types match those listed in the data element Service provider organisation—support service type, code N[N] ("Support service type"). The Support service type data element should be collected once for each support service type identified with a "yes" response, to a maximum of eight. If the value recorded for this data element is "88" ("Other") then a value for the data element Service provider organisation—support service type, text [X(40)] should be recorded.	Mandatory	1
1	Service provider organisation—assistance/support other than housing assistance indicator, yes/no code N DSS specific information: Collection uses alternate code set 1 = Yes and 0 = No.	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
2	Service provider organisation—support service type, code N[N] Conditional obligation: Conditional on 'yes' being recorded for the Service provider organisation—assistance/support other than housing assistance indicator, yes/no code N data element. DSS specific information: This data element refers to services, other than housing assistance, which can be provided by the service provider organisation.	Conditional	8
3	Service provider organisation—support service type, text [X(40)] Conditional obligation: Conditional on code 88 'Other' being recorded for the Service provider organisation—support service type, code N[N] data element. DSS specific information: This data element refers to services, other than housing assistance, which can be provided by the service provider organisation.	Conditional	1
-	Service provider organisation (name)—organisation name, text X[X(49)]	Mandatory	1
-	Service provider organisation—common waitlist indicator, yes/no code N	Mandatory	1
	DSS specific information: Collection uses alternate code set 1 = Yes and 0 = No.		
-	Service provider organisation—community housing provider type, code N	Mandatory	1
	DSS specific information: This collection uses alternative codes: Association = "A", Cooperative = "C", and Other = "O". Unknown values are recorded as "U", and should be mapped to "9 = Not stated/Inadequately described".		
-	Service provider organisation—dwelling identifier, X[X(14)]	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
-	Service provider organisation—net recurrent housing expenses, total Australian currency N[N(8)].NN DSS specific information: Unknown dollar values are recorded as "U". This item records the net recurrent cost to the service provider organisation. Includes: <ul style="list-style-type: none"> • Employee expenses (e.g. wages and salaries, payroll tax, superannuation, compensation, accrued leave, and training); • Supplies and service expenses (e.g. stationery, postage, telephone, vehicle, office equipment, information technology, auditing and accounting); • Office rent; • General accounting and personnel function costs (e.g. training costs or levies paid to community housing training authority or peak body); • Grants and subsidies (excluding rental subsidies); • Contracted community housing management services; • Repairs and maintenance (e.g. day to day, cyclical or other); • Rates (e.g. water or council/shire) where the provider is responsible for payment; • Strata-title or body corporate charges; • Costs of removal, sale or disposal of properties and inspections and building insurance where the provider is responsible for payment and public liability insurance; and • Market rent paid (such as from head leasing) and interest expense (e.g. interest on loans). Excludes: <ul style="list-style-type: none"> • Costs used for the purposes of capital (stock provision); • The purchase of dwellings; and • Construction costs. 	Mandatory	1
-	Service provider organisation—number of boarding house buildings, total number N[NNN] DSS specific information: Code "U" = Unknown should be mapped to Code "9999" = Not stated/inadequately described.	Mandatory	1
-	Service provider organisation—number of boarding house rooms, total number N[NNN] DSS specific information: Code "U" = Unknown should be mapped to Code "9999" = Not stated/inadequately described.	Mandatory	1
-	Service provider organisation—number of boarding house units, total number N[NNN] DSS specific information: Code "U" = Unknown should be mapped to Code "9999" = Not stated/inadequately described.	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
-	Service provider organisation—number of head-leased dwellings, total N[NNN] DSS specific information: Code "U" = Unknown should be mapped to Code "9999" = Not stated/inadequately described.	Mandatory	1
-	Service provider organisation—number of tenancy rental units, total N[NNN] DSS specific information: Code "U" = Unknown should be mapped to Code "9999" = Not stated/inadequately described.	Mandatory	1
-	Service provider organisation—organisation identifier, X[X(14)]	Mandatory	1
-	Service provider organisation—survey response indicator, yes/no code N DSS specific information: Survey responses recorded as Y=Yes and N=No. These should be mapped as follows: Y = 1 ("Yes") N = 2 ("No") For jurisdictions providing all unit record data using the Australian Institute of Health and Welfare survey: If the organisation hasn't returned a survey (survey response = N), then we would only expect admin organisation and dwelling data (supplied by jurisdictions). If the organisation has returned the survey (survey response = Y), we would expect the survey variables in addition to the admin variables in the organisation and dwelling files. Additionally we would also expect a tenancy file and person file from the organisation. Note that NT does not survey the sector and so all survey responses are set to N. For jurisdictions providing finalised figures (NSW and Qld): Jurisdictions who provide finalised figures (NSW and Qld) only ever provide unit record organisation and dwelling admin data (the information provided by non responding organisation as above). NSW uses their own survey to collect the data from organisations. Their survey response indicates those organisations who have completed their survey. Qld also uses its own survey however they do not indicate which organisations have completed their survey or not (all survey responses are N). Qld provide coverage information separately.	Mandatory	1
-	Service provider organisation—total household rent charged, Australian currency N[N(8)].NN DSS specific information: Unknown dollar values are recorded as "U". The total amount of rent charged to all tenants is the amount of money the households have been asked to pay during the financial year (ending 30 June). It may differ from market rent and may not have been received. The amount of rent charged excludes charges for utilities.	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
-	Service provider organisation—total household rent collected, Australian currency N[N(8)].NN DSS specific information: Unknown dollar values are recorded as "U". The total amount of rent paid by all tenants includes rent arrears collected in the year ending 30 June. This also includes prepaid rent collected before 30 June, for the current and subsequent years. As such, the total rent collected over a 12 month period may be more than the total rent charged in the same period.	Mandatory	1
2	Dwelling file cluster (Mainstream community housing)	Mandatory	1
-	Community housing dwelling address details cluster DSS specific information: The data elements in this cluster provide a detailed description of the individual components used to create a dwelling address as described by AS4590. The collection records address information in an alternative manner, as follows: <ul style="list-style-type: none"> • Dwelling address (concatenated number and street name) - 40 character alphanumeric field • Dwelling suburb -15 character alphanumeric • Postcode - 4 character numeric and unknown postcodes are recorded as "U". 	Mandatory	1
-	Address—address site name, text X[X(49)] Conditional obligation: Conditional on this component being part of the address of the dwelling.	Conditional	1
-	Address—Australian postcode, Australian postcode code (Postcode datafile) {NNNN} DSS specific information: Unknown postcodes are recorded as "U".	Mandatory	1
-	Address—complex road name, text X[X(44)] Conditional obligation: Conditional on this component being part of the address of the dwelling.	Conditional	1
-	Address—complex road number 1, road number XXXXXX Conditional obligation: Conditional on this component being part of the address of the dwelling.	Conditional	1

Seq No.	Metadata item	Obligation	Max occurs
-	Address—complex road number 2, road number XXXXXX Conditional obligation: Conditional on this component being part of the address of the dwelling.	Conditional	1
-	Address—complex road type, code AA[AA] Conditional obligation: Conditional on this component being part of the address of the dwelling.	Conditional	1
-	Address—level number, identifier X[XXXX] Conditional obligation: Conditional on this component being part of the address of the dwelling.	Conditional	1
-	Address—road name, text X[X(44)]	Mandatory	1
-	Address—road number 1, road number XXXXXX	Mandatory	1
-	Address—road number 2, road number XXXXXX Conditional obligation: Conditional on this component being part of the address of the dwelling.	Conditional	1
-	Address—road type, code AA[AA]	Mandatory	1
-	Address—secondary complex name, text X[X(49)] Conditional obligation: Conditional on this component being part of the address of the dwelling.	Conditional	1
-	Address—sub-dwelling unit number, identifier X[X(6)] Conditional obligation: Conditional on this component being part of the address of the dwelling.	Conditional	1
-	Address—suburb/town/locality name, text X[X(45)]	Mandatory	1
-	Address—unstructured address line, text X[X(49)] Conditional obligation: The unstructured address line may be used, if the dwelling address does not easily conform to the standard structure.	Conditional	1
-	Dwelling—Australian state/territory identifier, code N DSS specific information: This DSS uses abbreviated state and territory names (e.g. NSW, Vic etc.), rather than code values. It does not collect Code 9 'Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)'.	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
-	Dwelling—boarding house accommodation type, code N Conditional obligation: Conditional upon 'boarding/rooming house ' being selected in the Dwelling—structure type,code N{N} data element. It is not relevant to the rest of the codeset. DSS specific information: This item is collected with the alternate values Code 1 = Boarding house room, Code 2 = Boarding house unit, and U = unknown. Unknown values should be mapped to Code 9 = Not stated/inadequately described. Field is left blank for dwellings other than 'Boarding/rooming house'.	Conditional	1
-	Dwelling—housing program type, community housing code N{N} DSS specific information: This collection uses alternative codes: Other = "9" and Unknown = "U". These values should be mapped to '88' and "99" respectively.	Mandatory	1
-	Dwelling—number of bedrooms, total N{NN} DSS specific information: Code "U" = Unknown should be mapped to Code "999" = Not stated/inadequately described.	Mandatory	1
-	Dwelling—number of tenancies at full capacity, N{NN} DSS specific information: Code "U" = Unknown should be mapped to Code "999" = Not stated/inadequately described.	Mandatory	1
-	Dwelling—number of tenancies, N{NN} DSS specific information: This refers to the number of tenancies as at 30 June of the collection year. Code "U" = Unknown should be mapped to Code "999" = Not stated/inadequately described.	Mandatory	1
-	Dwelling—number of tenantable vacancies, N{NN} DSS specific information: This refers to the number of tentantable vacancies as at 30 June of the collection year. Code "U" = Unknown should be mapped to Code "999" = Not stated/inadequately described.	Mandatory	1
-	Dwelling—number of untenantable vacancies, N{NN} DSS specific information: This refers to the number of untentantable vacancies as at 30 June of the collection year. Code "U" = Unknown should be mapped to Code "999" = Not stated/inadequately described.	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
-	Dwelling—structure type, code N[N] <i>DSS specific information:</i> Values 1, 2, 3, 8 and 9 are applicable to the Community Housing collection. Unknown values are recorded as "U", and should be mapped to "99 = Not stated/inadequately described".	Mandatory	1
-	Service provider organisation—dwelling identifier, X[X(14)]	Mandatory	1
-	Service provider organisation—organisation identifier, X[X(14)]	Mandatory	1
3	Tenancy/vacancy cluster (Mainstream community housing) <i>Conditional obligation:</i> This cluster is conditional on the basis of an active tenancy in mainstream community housing during the collection period.	Conditional	1
-	Dwelling—date occupied, DDMMYYYY <i>DSS specific information:</i> This item is used to collect the date the tenancy started or vacancy ended. Unknown dates are recorded as "U".	Mandatory	1
-	Dwelling—date vacated, DDMMYYYY <i>DSS specific information:</i> This item is used to collect the date the tenancy ended or vacancy started. Unknown dates are recorded as "U". Field is left blank if tenancy remains current.	Mandatory	1
-	Dwelling—number of bedrooms, total N[NN] <i>DSS specific information:</i> This data element counts the number of bedrooms in each tenancy agreement. Unknown values are recorded as "U", and should be mapped to "999=Not stated/inadequately described".	Mandatory	1
-	Dwelling—number of occupants, total N[N] <i>DSS specific information:</i> Code "U" = Unknown should be mapped to Code "99" = Not stated/inadequately described.	Mandatory	1
-	Dwelling—tenancy rental unit identifier, X[X(14)]	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
-	Dwelling—tenantability indicator, yes/no code N DSS specific information: Unknown values are recorded as "U", and should be mapped to '9=Not stated/inadequately described'. Code 1 Yes = tenantable vacancy Code 2 No = untenable vacancy	Mandatory	1
-	Household—assessable weekly income, total Australian currency N[NNNNN].NN DSS specific information: Assessable weekly income was collected for the week of 30 June. Assessable income includes income from all sources (excluding Commonwealth Rent Assistance (CRA)) as specified and used by the agency to establish eligibility of a household for receipt of housing assistance. Unknown values are recorded as "U".	Mandatory	1
-	Household—Australian state/territory identifier, code N DSS specific information: This DSS uses abbreviated state and territory names (e.g. NSW, Vic etc.), rather than code values. It does not collect Code 9 'Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)'.	Mandatory	1
-	Household—Commonwealth Rent Assistance amount, total Australian currency N[NNNNN].NN DSS specific information: Commonwealth Rent Assistance (CRA) amount is collected for the week of 30 June. Unknown values are recorded as "U".	Mandatory	1
-	Household—disability status, yes/no code N DSS specific information: This collection uses the alternate code set "Y" = "Yes", "N" = "No" and "U" = "Unknown". These codes should be mapped as follows: Y = 1 ("Yes") N = 2 ("No") U = 9 ("Not stated/inadequately described").	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
-	Household—greatest need indicator, yes/no code N DSS specific information: This item determines whether the household is assessed as being in greatest need at the time of allocation. In the Community Housing collection greatest needs households, are households who were subject to one or more of the following circumstances: <ul style="list-style-type: none"> • they were homeless; or • their life or safety was at risk in their accommodation; or • their health condition was aggravated by their housing; or • their housing was inappropriate to their needs; or • they had very high rental housing costs. A homeless household for the greatest need definition is a household with no housing or a household residing in temporary or emergency accommodation. It includes households who: <ul style="list-style-type: none"> • lived in accommodation provided by a specialist homelessness services agency or some other form of emergency accommodation; • were totally without permanent shelter; • lived in shelter that was unlawful such as those who were forced to squat in derelict buildings; or • stayed temporarily with friends or relatives in the short term. This collection uses the alternate code set “Y” = “Yes”, “N” = “No” and “U” = “Unknown”. These codes should be mapped as follows: <ul style="list-style-type: none"> • Y = 1 (“Yes”) • N = 2 (“No”) • U = 9 (“Not stated/inadequately described”). 	Mandatory	1
-	Household—gross weekly income, total Australian currency N[NNNNN].NN DSS specific information: The gross weekly income was collected for the week of 30 June, and excludes Commonwealth Rent Assistance (CRA). Unknown values are recorded as "U".	Mandatory	1
-	Household—homeless prior to allocation indicator, yes/no code N DSS specific information: This collection uses the alternate code set “Y” = “Yes”, “N” = “No” and “U” = “Unknown”. These codes should be mapped as follows: Y = 1 (“Yes”) N = 2 (“No”) U = 9 (“Not stated/inadequately described”).	Mandatory	1
-	Household—household composition, housing assistance code N DSS specific information: Unknown values are recorded as "U", and should be mapped to "9=Not stated/inadequately described".	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
-	Household—Indigenous status, yes/no code N DSS specific information: This collection uses the alternate code set “Y” = “Yes”, “N” = “No” and “U” = “Unknown”. These codes should be mapped as follows: Y = 1 (“Yes”) N = 2 (“No”) U = 9 (“Not stated/inadequately described”).	Mandatory	1
-	Household—main language other than English spoken at home, yes/no code N DSS specific information: This collection uses the alternate code set “Y” = “Yes”, “N” = “No” and “U” = “Unknown”. These codes should be mapped as follows: Y = 1 (“Yes”) N = 2 (“No”) U = 9 (“Not stated/inadequately described”).	Mandatory	1
-	Household—market value of rent paid indicator, yes/no/not stated/inadequately described code N DSS specific information: This collection uses the alternate code set “Y” = “Yes”, “N” = “No” and “U” = “Unknown”. These codes should be mapped as follows: Y = 1 (“Yes”) N = 2 (“No”) U = 9 (“Not stated/inadequately described”).	Mandatory	1
-	Household—principal source of cash income, community housing code N DSS specific information: In the Community Housing collection "Other = 3" and "Unknown = U", they should be mapped to codes "8" and "9" respectively.	Mandatory	1
-	Household—transfer status (financial year), yes/no code N DSS specific information: In the mainstream community housing data collection transfers refer to households that move between dwellings managed by the same provider. This collection uses the alternate code set “Y” = “Yes”, “N” = “No” and “U” = “Unknown”. These codes should be mapped as follows: Y = 1 (“Yes”) N = 2 (“No”) U = 9 (“Not stated/inadequately described”).	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
-	Household—weekly rent charged, total Australian currency N[NNNNN].NN	Mandatory	1
	DSS specific information:		
	The amount of rent charged per week was collected for the week of 30 June. The rent charged is the amount of money the household has been asked to pay. It may differ from market rent and may not have been received. The amount of rent charged should exclude Commonwealth Rent Assistance (CRA), charges for utilities, meals, cleaning, laundry or other facility costs in the rent charged to tenant. Unknown values are recorded as "U".		
-	Service provider organisation—dwelling identifier, X[X(14)]	Mandatory	1
-	Service provider organisation—household identifier, X[X(14)]	Mandatory	1
-	Service provider organisation—organisation identifier, X[X(14)]	Mandatory	1
4	Person file cluster (Mainstream community housing)	Conditional	1
	Conditional obligation:		
	This cluster is conditional on the basis of a person/household having an active tenancy in mainstream community housing during the collection period.		
-	Person—Australian state/territory identifier, code N	Mandatory	1
	DSS specific information:		
	This DSS uses abbreviated state and territory names (e.g. NSW, Vic etc.), rather than code values. It does not collect Code 9 'Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)'.		
-	Person—date of birth, DDMMYYYY	Mandatory	1
	DSS specific information:		
	Unknown values are recorded as "U".		
-	Person—household single/couple status, code N	Mandatory	1
	DSS specific information:		
	Unknown values are recorded as "U" and should be mapped to "9" = Not stated/inadequately described.		
-	Person—principal tenant indicator, yes/no code N	Mandatory	1
	DSS specific information:		
	This collection uses the alternate code set "Y" = "Yes", "N" = "No" and "U" = "Unknown". These codes should be mapped as follows:		
	Y = 1 ("Yes")		
	N = 2 ("No")		
	U = 9 ("Not stated/inadequately described").		

Seq No.	Metadata item	Obligation	Max occurs
-	Person—sex, code N	Mandatory	1
	DSS specific information:		
	This collection uses the alternate code set “M” = “Male”, “F” = “Female” and “U” = “Unknown”. These codes should be mapped as follows:		
	M = 1 (“Male”)		
	F = 2 (“Female”)		
	U = 9 (“Not stated/Inadequately described”).		
	Code 3 (“Intersex”) is not used in this collection.		
-	Service provider organisation—household identifier, X[X(14)]	Mandatory	1
-	Service provider organisation—organisation identifier, X[X(14)]	Mandatory	1
5	Administrator net recurrent cost cluster	Mandatory	1
-	Organisation—net recurrent administration housing expenditure, total Australian currency N[N(9)]	Mandatory	1
-	Organisation—net recurrent operational expenditure, total Australian currency N[N(9)]	Mandatory	1

DSS specific information:

Used to collect administrator net recurrent operational costs only.