

OATSIH services reporting (OSR) details DSS

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OATSIH services reporting (OSR) details DSS

Identifying and definitional attributes

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| Metadata item type: | Data Set Specification |
| METEOR identifier: | 561176 |
| Registration status: | Indigenous , Superseded 07/12/2017 |
| DSS type: | Data Set Specification (DSS) |
| Scope: | <p>The information in the Service Details DSS is collected by all Office of Aboriginal and Torres Strait Islander (OATSIH) funded services. It describes administrative details, information about accreditation, information technology use and service provider governance.</p> <p>The aggregate level collection supports information to be collected at the service provider organisation level.</p> <p>The reporting period is between 1 July 2010 and 30 June 2011.</p> |

Collection and usage attributes

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| Guide for use: | <p>This DSS is a component of the OATSIH Services Reporting (OSR) DSS 2010-11. The OATSIH Services Reporting (OSR) data set specification (DSS) is used to collect service level information from primary health care, standalone substance use and Bringing Them Home and Link Up counselling service providers that received funding from OATSIH for the period 2010–11.</p> <p>All services are required to complete the OATSIH Services Details data set specification. The type of funding received by the service will determine whether the Primary Health Care, Standalone Substance Use, or Bringing them Home and Link Up data set specifications should be completed.</p> |
| Collection methods: | <p>The OATSIH Services Reporting (OSR) is a single questionnaire that incorporates 5 sections:</p> <ul style="list-style-type: none">•Part A Service Details (all services to answer)•Part B Primary Health Care•Part C Standalone Substance Use (both residential and non-residential)•Part D Bringing Them Home and Link Up•Part E General Comments (optional). |
| Implementation start date: | 01/07/2010 |
| Implementation end date: | 30/06/2011 |

Source and reference attributes

| | |
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| Reference documents: | Australian Institute of Health and Welfare 2012. Aboriginal and Torres Strait Islander health services report, 2010–11: OATSIH Services Reporting—key results. Cat. no. IHW 79. Canberra: AIHW |
|-----------------------------|--|

Relational attributes

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| Related metadata references: | Has been superseded by OATSIH Services Reporting (OSR) details DSS Indigenous , Standard 07/12/2017 |
| Implementation in Data Set Specifications: | OATSIH Services Reporting (OSR) DSS 2010-11 Indigenous , Superseded 07/12/2017 Implementation start date: 01/07/2010 Implementation end date: 30/06/2011 |

Metadata items in this Data Set Specification

| Seq No. | Metadata item | Obligation | Max occurs |
|---------|--|------------|------------|
| 1 | Service provider organisation contact information cluster | Mandatory | 1 |
| 1 | Person (name)—name title, text X[X(11)] | Optional | 1 |
| 2 | Person (name)—given name, text X[X(39)] | Mandatory | 1 |
| 3 | Person (name)—family name, text X[X(39)] | Mandatory | 1 |
| 4 | Address—telephone number, text X[X(15)] | Mandatory | 1 |
| | DSS specific information: | | |
| | This data element is used to collect the landline phone number of the contact person for the OATSIH Services Reporting (OSR) questionnaire. | | |
| 5 | Person—position title, text [X(250)] | Mandatory | 1 |
| 6 | Person (address)—electronic communication address, text [X(250)] | Mandatory | 1 |
| | DSS specific information: | | |
| | This data element is used to collect the fax number of the contact person for the OATSIH Services Reporting (OSR) questionnaire. | | |
| 7 | Address—electronic communication address, text X[X(1099)] | Mandatory | 1 |
| | DSS specific information: | | |
| | This data element is used to collect the email address of the contact person information for the OATSIH Services Reporting (OSR) questionnaire. | | |
| 8 | Address—telephone number, text X[X(15)] | Mandatory | 1 |
| | DSS specific information: | | |
| | This data element is used to collect the mobile phone number of the contact person for the OATSIH Services Reporting (OSR) questionnaire. | | |
| 9 | Person—contact officer most convenient contact time, text X[X(199)] | Mandatory | 1 |
| 2 | OATSIH Services Reporting (OSR) service details cluster | Mandatory | 1 |
| 1 | Person (name)—name title, text X[X(11)] | Optional | 1 |
| | DSS specific information: | | |
| | This data element is used to obtain the details of the person authorised to certify the information in the questionnaire. The authorised person may be the CEO or other nominated authorised person. | | |
| 2 | Person (name)—given name, text X[X(39)] | Mandatory | 1 |
| | DSS specific information: | | |
| | This data element is used to obtain the details of the person authorised to certify the information in the questionnaire. The authorised person may be the CEO or other nominated authorised person. | | |

| Seq No. | Metadata item | Obligation | Max occurs |
|---------|--|-------------|------------|
| 3 | Person (name)—family name, text X[X(39)] <i>DSS specific information:</i> This data element is used to obtain the details of the person authorised to certify the information in the questionnaire. The authorised person may be the CEO or other nominated authorised person. | Mandatory | 1 |
| 4 | Person—position title, text [X(250)] <i>DSS specific information:</i> This data element is used to obtain the details of the person authorised to certify the information in the questionnaire. The authorised person may be the CEO or other nominated authorised person. | Mandatory | 1 |
| 5 | Record—date of certification by an authorised person, DDMMYYYY <i>DSS specific information:</i> This data element is used to collect the date that the statement on the questionnaire is certified by an authorised person. The authorised person may be the CEO or other nominated authorised person. | Mandatory | 1 |
| 6 | Person—personal signature, text X[X(199)] <i>DSS specific information:</i> This data element is to capture the signature of the person authorised to certify the information in the questionnaire. The authorised person may be the CEO or other nominated authorised person. | Mandatory | 1 |
| 7 | Service provider organisation—quality accreditation/certification standard indicator, yes/no code N | Mandatory | 1 |
| 8 | Service provider organisation—quality accreditation/certification standard type, OATSIH services code N <i>Conditional obligation:</i> This data element is used when a 'Yes' response is provided for Service provider organisation—quality accreditation/certification standard indicator, yes/no code N. | Conditional | 3 |
| 9 | Service provider organisation—quality accreditation/certification standard type, text X[X(199)] <i>DSS specific information:</i> This data element is used when a response of 'Other' is selected for Service provider organisation—quality accreditation/certification standard type, OATSIH services code N. | Conditional | 1 |
| 10 | Service provider organisation—information technology usage indicator, yes/no code N | Mandatory | 1 |

| Seq No. | Metadata item | Obligation | Max occurs |
|---------|--|-------------|------------|
| 11 | Service provider organisation—information technology usage type, code N Conditional obligation: This data element is used when a 'Yes' response is provided for Service provider organisation—information technology usage indicator, yes/no code N. | Conditional | 5 |
| 12 | Address—Uniform Resource Locator, text X[X(1099)] Conditional obligation: This data element is used when an 'Service own website' response is provided for Service provider organisation—information technology usage type, code N. | Conditional | 1 |
| 13 | Service provider organisation—regular meetings of governing body indicator, yes/no/not applicable code N DSS specific information: This data element refers to the OATSIH-funded services governing committee or board. Note that 'Not applicable' has a code of '3' rather than '9' as per the standard value domain. | Mandatory | 1 |
| 14 | Service provider organisation—regular meetings of governing body indicator, text [X(250)] Conditional obligation: This data element is used if the respondent provides additional comments about OATSIH-funded services governing body meetings. | Conditional | 1 |
| 15 | Service provider organisation—presentation of financial statements to governing body indicator, yes/no code N DSS specific information: This data element refers to the OATSIH-funded services governing committee or board. | Mandatory | 1 |
| 16 | Service provider organisation—proportion of governing body members that are Aboriginal or Torres Strait Islander people, percentage N[NN] DSS specific information: This data element refers to the OATSIH-funded services governing committee or board. Note that the supplementary code '999' in the value domain is not used for this data element. | Mandatory | 1 |

| Seq No. | Metadata item | Obligation | Max occurs |
|---------|--|-------------|------------|
| 17 | Service provider organisation—governing body members training indicator, yes/no code N | Mandatory | 1 |
| | DSS specific information: | | |
| | This data element refers to the OATSIH-funded services governing committee or board. | | |
| | Training refers to that received in the reference period. | | |
| 18 | Service provider organisation—governing body members training indicator, text X[X(199)] | Conditional | 1 |
| | Conditional obligation: | | |
| | This data element is used if the respondent provides additional comments about OATSIH-funded services governing body training for members. | | |
| | DSS specific information: | | |
| | This data element refers to the OATSIH-funded services governing committee or board. | | |
| | Training refers to that received in the reference period. | | |