

Education, employment and training mental health service type cluster

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Education, employment and training mental health service type cluster

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METEOR identifier:	494843
Registration status:	Health! , Standard 13/11/2014
DSS type:	Data Element Cluster
Scope:	This data element cluster describes Education, employment and training activities in a mental health non-government organisation service.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Implementation in Data Set Specifications: [Mental health non-government organisation establishments NBEDS 2015-Health!](#), Standard 13/11/2014
Implementation start date: 01/07/2015
Conditional obligation:

Data are only to be reported for this data element cluster if the reporting organisation provides [Education, employment and training](#) services.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
1	Service provider organisation—source of funding, government authority mental health identifier code NNN	Mandatory	1
2	Entity—Australian business number (ABN), identifier N(11)	Mandatory	1
3	Service provider organisation—program name, text X[X(99)]	Mandatory	1
4	Service provider organisation—number of clients, total N[NNNNN]	Mandatory	1
5	Service provider organisation—unique client count accuracy descriptor, code N	Mandatory	1

DSS specific information:

Code 8, 'Unknown count type', is not permitted for this collection.

Seq Metadata item
No.

Obligation Max
occurs

6 [Service provider organisation—number of service contacts, total N\[NNNNN\]](#)

Mandatory 1

DSS specific information:

A service contact must involve at least two persons, one of whom must be from a [mental health-related non-government organisation](#).

Service contacts are not restricted to in person communication but can include telephone, video link or other forms of direct communication.

Service contacts can either be with a client, or with a third party such as a carer or family member, other professional or mental health worker or other service provider.

A service contact should be recorded for each client for whom the service is provided, regardless of the number of clients or third parties participating.

There may be multiple service contacts on any one day for a client, including contacts involving third parties. If multiple service providers deliver a service contact to the same client concurrently a single service contact should be recorded. If multiple service providers deliver a service contact to the same client sequentially, a service contact should be recorded for each service provider.

Services of an administrative nature are excluded. Examples include telephone contact to schedule an appointment; noting receipt of test results that require no further action; and noting a patient/client did not attend a planned service contact. These instances would not be regarded as service contacts.

In instances where documenting the client's service contact details is separated in time from the service provision, the documenting of the contact details is not counted as a separate service contact.

Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as a service contact.

Seq No.	Metadata item	Obligation	Max occurs
7	<p data-bbox="231 156 1173 190">Service provider organisation—number of contact hours, total N[NNNNNN]</p> <p data-bbox="263 224 566 257">DSS specific information:</p> <p data-bbox="263 280 1173 347">A service contact must involve at least two persons, one of whom must be from a mental health-related non-government organisation.</p> <p data-bbox="263 369 1173 436">Service contacts are not restricted to in person communication but can include telephone, video link or other forms of direct communication.</p> <p data-bbox="263 459 1173 548">Service contacts can either be with a client, or with a third party such as a carer or family member, other professional or mental health worker or other service provider.</p> <p data-bbox="263 571 1173 638">A service contact should be recorded for each client for whom the service is provided, regardless of the number of clients or third parties participating.</p> <p data-bbox="263 660 1173 817">There may be multiple service contacts on any one day for a client, including contacts involving third parties. If multiple service providers deliver a service contact to the same client concurrently a single service contact should be recorded. If multiple service providers deliver a service contact to the same client sequentially, a service contact should be recorded for each service provider.</p> <p data-bbox="263 840 1173 963">Services of an administrative nature are excluded. Examples include telephone contact to schedule an appointment; noting receipt of test results that require no further action; and noting a patient/client did not attend a planned service contact. These instances would not be regarded as service contacts.</p> <p data-bbox="263 985 1173 1075">In instances where documenting the client's service contact details is separated in time from the service provision, the documenting of the contact details is not counted as a separate service contact.</p> <p data-bbox="263 1097 1173 1198">Travel to or from the location at which the service is provided, for example to or from outreach facilities or private homes, is not to be reported as a service contact.</p>	Mandatory	1
8	<p data-bbox="231 1243 1173 1310">Service provider organisation—mental health funding provided to non-government organisations from government authorities, total Australian currency N[N(8)]</p>	Mandatory	1
9	<p data-bbox="231 1321 1173 1355">Service provider organisation—full-time equivalent staff (paid), total N[NNN{.N}]</p> <p data-bbox="263 1388 566 1422">DSS specific information:</p> <p data-bbox="263 1444 1173 1478">This data element should be calculated on an annual basis.</p> <p data-bbox="263 1500 1173 1590">The intention of this data element is to separately identify those staff employed in roles related directly to the delivery of Education, employment and training services.</p> <p data-bbox="263 1612 1173 1646">FTE should be apportioned to the relevant funding stream.</p> <p data-bbox="263 1668 391 1702"><i>Exclusions:</i></p> <ul data-bbox="295 1724 1173 1881" style="list-style-type: none"> <li data-bbox="295 1724 1173 1814">• Staff employed in roles only administratively and managerially related to the delivery of client services (reported in Full-time equivalent paid overhead staff (average)). <li data-bbox="295 1814 1173 1881">• Volunteers/unpaid staff (reported in Hours worked—volunteer/unpaid staff). <p data-bbox="263 1904 391 1937"><i>Inclusions:</i></p> <ul data-bbox="295 1960 1173 2024" style="list-style-type: none"> <li data-bbox="295 1960 1173 2024">• Peer workers (also reported in Full-time equivalent paid peer workers (average)). 	Mandatory	1

Seq No.	Metadata item	Obligation	Max occurs
10	Service provider organisation—hours worked by volunteer/unpaid staff, total N[NNNNNN]	Mandatory	1
	<p>DSS specific information:</p> <p>The intention of this data element is to separately identify those staff employed in unpaid roles related directly to the delivery of Education, employment and training services.</p> <p>Hours worked during the reporting period should be apportioned to the relevant funding stream.</p>		
11	Service provider organisation—full-time equivalent staff paid peer workers, average NNNN.NN	Mandatory	1
	<p>DSS specific information:</p> <p>This data element should be calculated on an annual basis.</p> <p>The intention of this data element is to separately identify peer workers employed in roles related directly to the delivery of Education, employment and training services.</p> <p>FTE should be apportioned to the relevant funding stream.</p>		
12	Address—statistical area, level 2 (SA2) code (ASGS 2016) N(9)	Mandatory	50
	<p>DSS specific information:</p> <p>Multiple SA2 codes are available to enable the recording of more than one geographical site of operation of the mental health service type.</p>		