

Service provider organisation—full-time equivalent staff (paid), average NNNN.NN

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Service provider organisation—full-time equivalent staff (paid), average NNNN.NN

Identifying and definitional attributes

Metadata item type:	Data Element
Short name:	Full-time equivalent paid staff
METEOR identifier:	483384
Registration status:	Health! , Recorded 04/07/2012
Definition:	The average full-time equivalent staff units for all paid staff.

Data element concept attributes

Identifying and definitional attributes

Data element concept:	Service provider organisation—full-time equivalent staff
METEOR identifier:	269634
Registration status:	Community Services (retired) , Standard 01/03/2005 Health! , Standard 07/12/2011 Indigenous , Standard 16/09/2014

Definition: The aggregate full-time equivalent staff units for all paid staff.

Full-time equivalent staff units are the on-job hours paid for (including overtime) and hours of paid leave of any type for a staff member (or contract employee where applicable) divided by the number of ordinary-time hours normally paid for a full-time staff member when on the job (or contract employee where applicable).

Context: Resource and service planning:

To assist in analyses of the resource use and activity of institutional health care providers. Inclusion of these data, classified by staffing category, allows analysis of costs per unit of labour and analysis of staffing inputs against establishment outputs.

Object class: [Service provider organisation](#)

Property: [Full-time equivalent staff](#)

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Value domain attributes

Identifying and definitional attributes

Value domain:	Average full-time equivalent staff NNNN.NN
METEOR identifier:	426709
Registration status:	Health! , Standard 07/12/2011
Definition:	A numeric value representing the arithmetic mean of full-time equivalent units.

Representational attributes

Representation class:	Average
Data type:	Number

Format: NNNN.NN

Maximum character length: 6

Unit of measure: Full-time equivalent (FTE) staff

Data element attributes

Collection and usage attributes

Guide for use: Calculated number of staff (full-time equivalents) for each staffing category.

The ordinary time hours normally worked may differ according to the type of work. The hours under the relevant award or agreement should be used if known. If the relevant award or agreement staff hours for an occupation is not known, or the worker is undertaking a variety of tasks, 38 hours per week should be used as a substitute.

Hours of unpaid leave are to be excluded.

Contract staff employed through an agency are included where the contract is for the supply of labour (e.g. nursing) rather than of products (e.g. provision of photocopies). In the former case, the contract would normally specify the amount of labour supplied and could be reported as full-time equivalent units.

If under the relevant award of agreement a full-time nurse is paid for an 80 (ordinary time) hour fortnight, the full-time equivalent for a part-time nurse who works 64 hours is 0.80 (64 divided by 80). If a full-time nurse under the same award is paid for a 100 hours for that fortnight (20 hours overtime), then the full-time equivalent is 100 divided by 80 = 1.25. This number would then be added to the full-time equivalent staff units for all other staff and the number rounded to two decimal places.

Where staff provide services to more than one establishment, full-time equivalent staff members should be apportioned between all establishments to which services are provided on the basis of hours paid for in each. (Salary costs should be apportioned on the same basis).


Collection methods: This metadata item is not intended to be a completely accurate calculation of staff hours, but a general indication of the number of hours an agency is staffed by paid staff.

This metadata item should be calculated on an annual basis.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Related metadata references: Is re-engineered from  [Full-time equivalent paid staff, version 1, DE, NCSDD, NCSIMG, Superseded 01/03/2005.pdf](#) (16.3 KB)
No registration status

Implementation in Data Set Specifications: [Mental health non-government organisation establishments DSS \(draft - this is NOT the new NMDS!\)](#)
[Health!](#), Recorded 04/07/2012
Implementation start date: 01/07/2013