Child protection and support services (CPSS) client DSS Pilot (2010)

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Identifying and definitional attributes

Metadata item type:	Data Set Specification
METEOR identifier:	433689
Registration status:	Community Services (retired), Recorded 19/08/2011
DSS type:	Data Set Specification (DSS)
Scope:	The Child protection and support services (CPSS) client DSS is used to collect demographic information on children and young people involved in any component of the child protection system (i.e. notifications, investigations, substantiations, orders and/or out-of-home care placements) during the reference period.

Children and young people are defined as those aged less than 18 years. This includes unborn children in jurisdictions where they are covered under the child protection legislation.

Collection and usage attributes

Collection methods:	Client attributes which may be recorded differently over time, such as Indigenous status and disability status, should be reported as at the end of the reference period.
Comments:	The 2010 unit record collection is a pilot test, therefore the implementation of the unit record data collection across all jurisdictions has not been finalised. The pilot test is a non-mandatory data set specification, rather than a national minimum data set specification, and is subject to change. A final unit record child protection NMDS will be developed when the results from the pilot/dress rehearsal testing are obtained and evaluated.

Source and reference attributes

Submitting organisation:	Performance and Data Working Group
Origin:	Australian Institute of Health and Welfare (AIHW) 2010. Child protection and support services National Minimum Data Set, data collection manual for the 2010 pilot collection. AIHW: Canberra.
Reference documents:	Australian Institute of Health and Welfare (AIHW) 2011. Child protection Australia 2009-10. Child welfare series no. 51. Cat. no. CWS 39. Canberra: AIHW.

Relational attributes

Related metadata references:	Supersedes Child protection and support services (CPSS) client cluster Community Services (retired), Standard 30/04/2008
Implementation in Data Set Specifications:	Child protection and support services (CPSS) DSS Pilot (2010) Community Services (retired), Recorded 19/08/2011

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs

Seq No.	Metadata item	Obligation	Max occurs
-	Child protection client alias cluster	Conditional	1

Conditional obligation:

This cluster should only be collected if the client has been known to the Department responsible for child protection prior to this instance of being a client.

-	Person—letters of family name, text XXX	Mandatory	99

DSS specific information:

The 2nd, 3rd and 5th letters of the client's family name are combined with the 2nd and 3rd letters of the client's given name to obtain the 5 digit letters of the client's name.

-	Person—letters of given name, text XX	Mandatory	99

DSS specific information:

The 2nd and 3rd letters of the client's given name are combined with the 2nd, 3rd and 5th letters of the client's family name to obtain the 5 digit letters of the client's name.

-	Person—person identifier, child protection NX[X(11)]	Mandatory	99

DSS specific information:

This item is collected at least twice in the client alias file. The first occurence of this data element must match the identifier in the Child protection and support services (CPSS) client DSS exactly. The second and subsequent occurrences are identifiers which may have been allocated prior to the child being identified as an existing client.

-	Date—estimate indicator, code N	Conditional	2

Conditional obligation:

Only applicable if date of birth or date of death are uncertain.

DSS specific information:

The date estimate indicator is applied to both the date of birth and the date of death (if applicable).

-	Person (address)—Australian postcode, code (Postcode datafile) {NNNN}	Mandatory	1

DSS specific information:

In the client file the postcode of the child refers to their postcode prior to first ever entry into care.

-	Person (address)—suburb/town/locality name, text A[A(49)]	Mandatory	1

DSS specific information:

In the client file the suburb/town/locality of the child refers to their suburb/town/locality prior to first ever entry into care.

Seq No.	Metadata item	Obligation	Max occurs
-	[Person—date of birth, DDMMYYYY](#)	Mandatory	1

DSS specific information:

For unborn children, estimated age can be calculated (e.g. – 1 month if due to be born in one month) from which an estimated DOB can be determined. DOB would be updated when the child is born.

Seq No.	Metadata item	Obligation	Max occurs
-	[Person—date of death, DDMMYYYY](#)	Conditional	1

Conditional obligation:

Conditional on a death of the child in the CPSS collection.

Seq No.	Metadata item	Obligation	Max occurs
-	[Person—disability group, child protection code N[N]](#)	Conditional	6

Conditional obligation:

Conditional on responding '1. Yes' to the disability status data element.

DSS specific information:

If a child has multiple disabilities, each disability group experienced by the child should be recorded.

Seq No.	Metadata item	Obligation	Max occurs
-	[Person—disability status, code N](#)	Mandatory	1
-	[Person—geographic location (LGA), code (ASGC 2010) NNNNN](#)	Mandatory	1

DSS specific information:

In the client file the local government area of the child refers to their local government area prior to first ever entry into care.

Seq No.	Metadata item	Obligation	Max occurs
-	[Person—Indigenous status, code N](#)	Mandatory	1
-	[Person—letters of family name, text XXX](#)	Mandatory	1

DSS specific information:

The 2nd, 3rd and 5th letters of the client's family name are combined with the 2nd and 3rd letters of the client's given name to obtain the 5 digit letters of the client's name.

Seq No.	Metadata item	Obligation	Max occurs
-	[Person—letters of given name, text XX](#)	Mandatory	1

DSS specific information:

The 2nd and 3rd letters of the client's given name are combined with the 2nd, 3rd and 5th letters of the client's family name to obtain the 5 digit letters of the client's name.

Seq No.	Metadata item	Obligation	Max occurs
-	[Person—main language other than English spoken at home, code (ASCL 2005) NN{NN}](#)	Mandatory	1
-	[Person—person identifier, child protection NX[X(11)]](#)	Mandatory	1
-	[Person—sex, code N](#)	Mandatory	1

DSS specific information:

For unborn children whose sex is unknown, 9 'Not stated/inadequately described' should be recorded.