

Child protection and support services (CPSS) case worker cluster

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Child protection and support services (CPSS) case worker cluster

Identifying and definitional attributes

| | |
|-----------------------------|---|
| Metadata item type: | Data Set Specification |
| METEOR identifier: | 355935 |
| Registration status: | Community Services (retired) , Standard 30/04/2008 [Non Dictionary] |
| DSS type: | Data Element Cluster |
| Scope: | <p>This cluster is referred to as the CPSS case worker file. It is used in all three of the CPSS NMDS, all of which are unit record data. The first is the child protection specific data, which includes notifications, investigations and substantiations and services provided. The second is data on children who are on care and protection orders. The third is data on children in out-of-home care.</p> <p>The Child Protection and Support Services National Minimum Data Set (CPSS NMDS) is designed to capture information on all children and young people involved in the child protection systems throughout Australia.</p> |

Collection and usage attributes

Implementation start date: 22/06/2007

Source and reference attributes

| | |
|---------------------------------|---|
| Submitting organisation: | National Child Protection and Support Services data working group (NCPASS). |
| Origin: | Child Protection and Support Services National Minimum Data Set, Data Collection Manual, AIHW September 2005. |

Relational attributes

| | |
|---|--|
| Implementation in Data Set Specifications: | Child protection and support services (CPSS) - out-of-home care NMDS (July 2007) Community Services (retired) , Superseded 01/05/2008 Child protection and support services (CPSS) - out-of-home care NMDS pilot (2008) Community Services (retired) , Retired 06/02/2012 |
|---|--|

Metadata items in this Data Set Specification

**Seq Metadata item
No.**

**Obligation Max
occurs**

- [Client—caseworker allocation date, DDMMYYYY](#)

Mandatory 99

DSS specific information:

In the Child Protection NMDS, this data item is applicable only for children on guardianship/custody orders where the jurisdiction is in the place of a parent (in loco parentis). If a child is on another type of order, this item should be left blank.

In this NMDS, this item refers to a primary allocated caseworker only. A primary allocated caseworker is defined as the person who has principle responsibility for recommending what decisions are made by the child protection service and has regular face-to-face contact with the child/family. There can only be one primary allocated caseworker at any point in time.

Each time a child is assigned a new primary caseworker, the date this takes effect should be recorded. If the child's caseworker changes from A to B then back to A and the length of time that A is the allocated caseworker is less than 6 weeks, then this does not count as a new caseworker and should not be recorded.

- [Person—person identifier, \(child protection and support services\) NX\[X\(13\)\]](#)

Mandatory 99

DSS specific information:

This identifier is used to identify clients across all CPSS data files. This identifier may be implemented more than once within each of the three CPSS data collections to uniquely identify the client as well as case workers.

Each caseworker is to be assigned a unique ID by the Community Services department that will be retained by the caseworker and will remain unique to the caseworker through time. Within each state and territory, each caseworker should be identified by a code using consistent format. The identifier should be assigned by the state or territory community services department when the caseworker is first employed in this role. The caseworker should retain the same unique identifier across time.