Service provider organisation—coordinator of volunteers indicator, yes/no code N
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# Service provider organisation—coordinator of volunteers indicator, yes/no code N

# Identifying and definitional attributes

Metadata item type: Data Element

**Short name:** Coordinator of volunteers indicator

METEOR identifier: 352862

Registration status: Health!, Standard 05/12/2007

**Definition:** An indicator of whether a service provider organisation has at least one designated

person to coordinate their volunteer labour force, as represented by a code.

Data Element Concept: Service provider organisation—coordinator of volunteers indicator

Value Domain: Yes/no code N

#### Value domain attributes

# Representational attributes

Representation class: Code

Data type: Boolean

Format: N
Maximum character length: 1

Value Meaning

**Permissible values:** 1 Yes

2 No

### Data element attributes

# Collection and usage attributes

**Guide for use:** A coordinator of volunteers may be employed part-time or full-time and may be

engaged on a paid or unpaid basis.

The duties of a volunteer coordinator may include:

- · managing the workloads of volunteer staff;
- liaising with clinical staff regarding clients' needs;
- · assessing human resource needs of the organisation;
- recruiting volunteers;
- developing orientation kits and programs;
- developing volunteer policies;
- · arranging training and development opportunities; and
- maintaining volunteer records.

CODE 1 Yes

The organisation has a designated coordinator of volunteers.

CODE 2 No

The organisation does not have a designated coordinator of volunteers.

# Source and reference attributes

**Submitting organisation:** Palliative Care Intergovernmental Forum

**Relational attributes** 

Implementation in Data Set Palliative care performance indicators DSS

Specifications: <u>Health!</u>, Retired 02/12/2015