

# Person (employed)—hours worked, total hours NNN

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# Person (employed)—hours worked, total hours NNN

## Identifying and definitional attributes

<b>Metadata item type:</b>	Data Element
<b>Short name:</b>	Hours worked by worker
<b>METEOR identifier:</b>	314817
<b>Registration status:</b>	<a href="#">Community Services (retired)</a> , Standard 30/11/2007 <a href="#">Disability</a> , Standard 13/08/2015
<b>Definition:</b>	The total number of hours worked by a person over a specified period.
<b>Data Element Concept:</b>	<a href="#">Person (employed)—hours worked</a>
<b>Value Domain:</b>	<a href="#">Total hours NNN</a>

## Value domain attributes

### Representational attributes

<b>Representation class:</b>	Total				
<b>Data type:</b>	String				
<b>Format:</b>	NNN				
<b>Maximum character length:</b>	3				
<b>Supplementary values:</b>	<table><thead><tr><th>Value</th><th>Meaning</th></tr></thead><tbody><tr><td>999</td><td>Not stated/inadequately described</td></tr></tbody></table>	Value	Meaning	999	Not stated/inadequately described
Value	Meaning				
999	Not stated/inadequately described				
<b>Unit of measure:</b>	Hour (h)				

### Collection and usage attributes

<b>Guide for use:</b>	Total hours expressed as 000, 001 etc.
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## Data element attributes

### Relational attributes

**Implementation in Data Set Specifications:** [Children's Services NMDS](#)  
[Community Services \(retired\)](#), Superseded 21/05/2010

**DSS specific information:**

In the Children's Services NMDS, this item will assist in the analysis of staffing inputs and enable a comparison of the staffing requirements across different job roles and service types.

It is important to include unpaid staff because of the contribution that volunteers make within many children's services organisations.

This item is asking for actual staff hours worked by all child care and preschool services' paid and unpaid workers/caregivers, not the rostered hours or full-time equivalent workers/caregivers.

Round to the nearest hour.

Actual hours of work refers to time spent at work for this children's service during the data collection week and includes:

- hours actually worked, including paid and/or unpaid overtime; and/or additional hours to those rostered; and
- time corresponding to short rest periods.

Actual hours of work does not include:

- hours paid for but not worked such as paid annual leave, public holidays or paid sick leave;
- time taken in lieu or flex time;
- meal breaks; and
- time spent on travel to and from work.

Only hours worked in a service activity that is within the scope of the CS NMDS should be included. Any work undertaken by the worker in an activity that requires the parents/guardians of the children to be present should not be included.

Workers who are absent for the data collection week are not included within the scope of the CS NMDS. Therefore no workers should have the total number of hours worked recorded as 000.

[Disability services client details cluster](#)  
[Community Services \(retired\)](#), Standard 10/04/2013  
[Disability](#), Standard 13/08/2015

**Implementation in Indicators:**

**Used as Numerator**  
[National Disability Agreement: a\(4\)- Proportion of people with disability who are underemployed, 2013](#)  
[Community Services \(retired\)](#), Standard 23/05/2013  
[Disability](#), Standard 13/08/2015